

# AGENDA

**Meeting:** Corsham Area Board  
**Place:** [On-Line Meeting](#)  
**Date:** Thursday 22 July 2021  
**Time:** 7.00 pm

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Including the Parishes of Box, Colerne, Corsham and Lacock

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**The Area Board welcomes and invites contributions from members of the public in this online meeting.**

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Press enquiries to Communications on direct lines (01225) 713114 / 713115

**[Anyone who wishes to watch the meeting only can do so via this link – recording available for 6 months](#)**

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Please direct any enquiries on this Agenda to Kevin Fielding 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

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## Wiltshire Councillors

Cllr Brian Mathew - Box and Colerne (Chairman)  
Cllr Helen Belcher - Corsham Pickwick  
Cllr Ruth Hopkinson - Corsham Ladbrook  
Cllr Derek Walters - Corsham Without

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	<b>Time</b>
<p>1 <b>Chairman's Welcome, Introductions and Announcements</b></p> <ul style="list-style-type: none"> <li>• Area Board Operational Model 2021 onwards</li> </ul>	7:00pm
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b></p> <p>To approve and sign as the correct records the minutes of the meetings held on Thursday 18 March 2021 and Tuesday 18 May 2021</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 <b>Partner Updates</b></p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>• Transcoco</li> <li>• Town &amp; Parish Councils</li> <li>• Healthwatch &amp; CCG</li> </ul>	
<p>6 <b>Community area status reports and Area Board priority setting</b></p> <p>Ros Griffiths – Community Engagement Manager</p>	
<p>7 <b>Appointments of lead members to outside bodies and working groups</b></p> <p>To make appointments to outside bodies and working groups for 2021/22 as follows:</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CAT-G) – Cllr Ruth Hopkinson</li> <li>• Health and Wellbeing Group – Cllr Brian Mathew</li> <li>• Local Youth Network – Cllr Helen Belcher</li> </ul>	

- Pound Arts - Cllr Helen Belcher
- Climate – Cllr Derek Walters
- Economy – Cllr Ruth Hopkinson

8 **Delegation to Community Engagement Manager**

To agree policy on CEM Delegated Authority to award funding in between meetings

9 **Community Grants and funding**

To determine any applications for Community Area Grants. Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at: <http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm>.

10 **Working Group updates**

- Health & Wellbeing Group
- Community Area Transport Group

11 **Future Meeting Dates**

- Thursday 14 October 2021
- Thursday 27 January 2022

12 **Close**

9:00pm

## Chairman's Announcements

<b>Subject:</b>	Area Board model May 2021
<b>Web /contact:</b>	Rhys Schell, Specialist Manager - Community Engagement and Governance <a href="mailto:rhys.schell@wiltshire.gov.uk">rhys.schell@wiltshire.gov.uk</a>

The Area Board model was first introduced in 2009 and has delivered significant success in developing stronger communities since its inception. The overall aims of the Wiltshire Area Boards remain the same, however, an evolved framework has been created that builds on the strengths of the model and enables Area Boards to use more flexible, informal methods to engage with local residents.

Over recent years multiple Area Boards have piloted different approaches using events, workshops and surveys, with the data clearly showing that this varied approach to resident engagement reaches a wider cross section of the community. This leads to a more consultative and collaborative approach and one that promotes local intelligence gathering to inform decision making.

The new framework allows Area Boards to tailor their approach to their communities, considering what their local priorities are, the partners involved and the outcomes they wish to achieve. It will importantly offer more opportunities for our residents to engage with us on issues important to them. The model promotes each Area Board to develop its network of community led activity through business meetings, community engagements such as events, workshops and surveys and a wide range of sub-groups.

Figure 1 shows an example of how the annual Area Board cycle could look. Four Area Board business meetings, with multiple Area Board engagements taking place at other times during the year, which focus on specific local priorities. In addition, working groups of the board such as youth networks, health and wellbeing groups and community area transport groups will continue to meet and link with the Area Board.

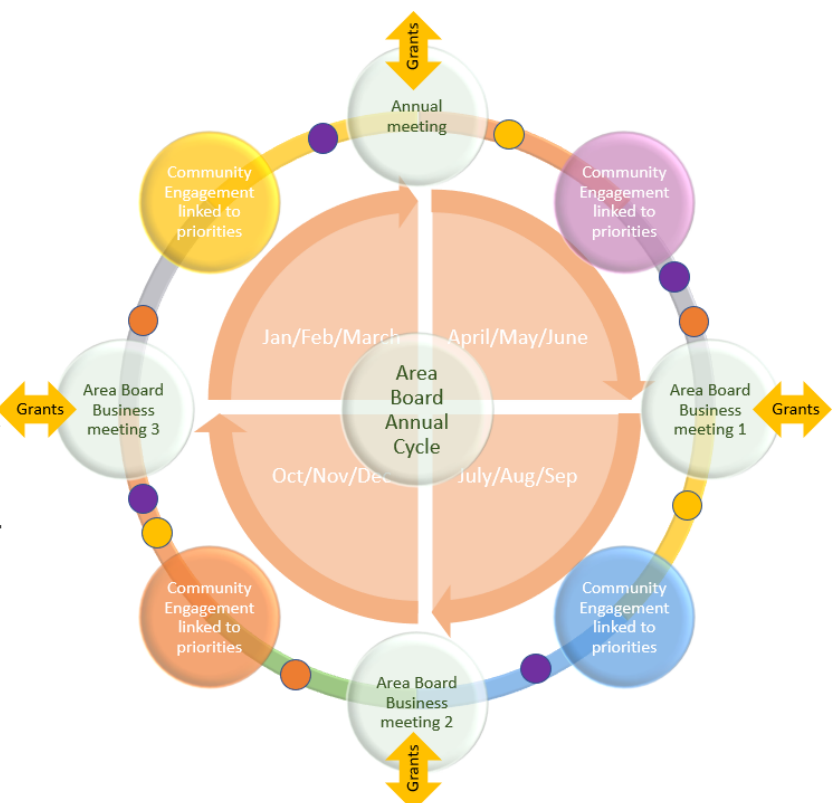
Figure 1 - The Area Board model

### Area Board Example Model

4 business meetings scheduled evenly across the year. If additional business decisions are needed then meetings can be set or delegated decisions taken.

Informal engagement activities can be flexibly built into the Area Board programme, agreed between the Community Engagement Manager and Cllrs.

- Community Area Transport Group
- Health & Wellbeing Forum
- Local Youth Network





## Corsham Area Board Chairman's Announcement

<b>Subject</b>	A350 Melksham Bypass – 2 <sup>nd</sup> Consultation
<b>Web Contact</b>	<a href="mailto:MajorHighwayProjects@wiltshire.gov.uk">MajorHighwayProjects@wiltshire.gov.uk</a> <a href="https://www.wiltshire.gov.uk/highways-a350-melksham-bypass">https://www.wiltshire.gov.uk/highways-a350-melksham-bypass</a>

Wiltshire Council is developing a scheme to improve the A350 at Melksham and Beanacre.

After seeking the views of residents, businesses and other stakeholders on options earlier this year, the scheme is progressing towards the submission of an Outline Business Case, and we are now seeking views again.

We have progressed to the stage where we have an emerging route option for a full eastern bypass, which provides opportunity for complementary walking and cycling measures. We are currently consulting on that emerging option and proposals.

Information can be found on Wiltshire Council's dedicated project webpage:  
[www.wiltshire.gov.uk/highways-a350-melksham-bypass](http://www.wiltshire.gov.uk/highways-a350-melksham-bypass)

The webpage includes:

- A consultation information pack;
- A plan of the route;
- Various background documents such as the Options Assessment Report;
- A link to a YouTube fly-through video of the route;
- A series of FAQs; and
- A link to an online questionnaire for consultation responses.

At its northern end, the emerging route enters the parish of Lacock. We therefore wanted to make the Area Board aware of the ongoing consultation and encourage participation in the survey.

The emerging route ties-in with the A350 just to the south west of Lacock at the Melksham Road junction. This approach would provide the opportunity to resolve the long-standing concerns and difficulties at this location, and potentially assist in providing more direct access to the A350 from and to Lacock.

Early traffic modelling suggests that the A350 improvements scheme will help alleviate future traffic flows through Lacock.

The consultation period is currently open and is scheduled to close on 8 August 2021.

Residents, businesses and other stakeholders are encouraged to visit our webpage and give their views by completing the survey available at [www.wiltshire.gov.uk/highways-a350-melksham-bypass](http://www.wiltshire.gov.uk/highways-a350-melksham-bypass)

Alternatively you can contact us at [MajorHighwayProjects@wiltshire.gov.uk](mailto:MajorHighwayProjects@wiltshire.gov.uk)





# MINUTES

**Meeting:** Corsham Area Board  
**Place:** Join the On-Line meeting here  
**Date:** 18 March 2021  
**Start Time:** 7.00 pm  
**Finish Time:** 9.25pm

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Please direct any enquiries on these minutes to Kevin Fielding  
(Tel): 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)  
Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ben Anderson, Cllr Ruth Hopkinson, Cllr Brian Mathew (Chairman) and  
Cllr Philip Whalley (Vice-Chairman)

### **Wiltshire Council Officers**

Ros Griffiths – Community Engagement Manager  
Kevin Fielding – Democratic Service Officer

**Total in attendance: 20**

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<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
48	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the on-line meeting and introduced the councillors and officers present</p>
49	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence</p>
50	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Thursday 21 January 2021 were approved as the correct record</b></li> </ul>
51	<p><u>Declarations of Interest</u></p> <p>Cllr Phil Whalley declared interests in the following grant applications, Cllr Whalley would debate but not vote on the applications</p> <ul style="list-style-type: none"> <li>• Corsham Cricket Club coaching</li> <li>• Pound Arts Thrive project</li> <li>• Pound Arts Trust Ltd Community Arts Centre Improvements</li> </ul>
52	<p><u>Chairman's Announcements</u></p> <p>The Chairman outlined the following chairman's announcements contained in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Foster Caring</li> <li>• Wiltshire Independent Visitor Scheme</li> <li>• Become a Councillor</li> </ul>

Partner Updates

To receive any updates from the following partners:

Wiltshire Police – written update contained in the agenda pack was noted

Dorset & Wiltshire Fire and Rescue Service – written update contained in the agenda pack was noted

Transcoco – Adam Walton

Points made included:

- That Corsham continued to be a Fairtrade town
- Currently working with Pound Arts re carbon reduction project
- Still trying to get the Corsham Community garden project green lit
- Working with Corsham Town Council re car sharing electric cars
- Working with Wiltshire Climate Alliance - sharing ideas with similar climate friendly groups
- Hope to re-start community litter picking picks after 12/4, re the covid legislation
- Community Drinking water scheme – up and running, when covid regs ease up. Hope to refresh the scheme with businesses that had signed up to the scheme

Town & Parish Councils

Corsham TC – written update contained in the agenda pack was noted

Box PC – written update contained in the agenda pack was noted

Colerne PC – written update contained in the agenda pack was noted

Healthwatch & CCG – written update contained in the agenda pack was noted

The Chairman thanked everyone for their updates

54	<p><u>Pickwick Conservation Area Appraisal</u></p> <p>Tony Clarke – Pickwick Association gave a short presentation outlining the Pickwick Conservation Area</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That Wiltshire Council was very heavily committed elsewhere at the present time</li> <li>• That planning applications continue to flood in and are judged, in part, by a substantially outdated Conservation Area Appraisal</li> <li>• That the Pickwick Association had offered – and the Council has supported the offer to prepare an up-to- date and comprehensive Appraisal</li> <li>• That the Town Council had been immensely helpful in providing funds for research and access to their mapping contractor</li> </ul> <p>Why the need for an Appraisal</p> <ul style="list-style-type: none"> <li>• That It had been clear since Gladman that Pickwick was vulnerable to speculative planning applications unless our defences are in order</li> <li>• That the key part was to have in place a systematic and properly argued plan which could be adopted by Wilts Council as a supplementary planning tool</li> <li>• That an up to date Appraisal of the Pickwick Conservation Area was such a plan</li> </ul> <p><b>Decision</b>  <b>That the Area Board commended the Pickwick Conservation Area project</b>  <i>Note: that a letter would be sent to Wiltshire Council advising this</i></p> <p>The Chairman thanked Tony Clarke for his presentation and felt that Wiltshire Council needed to support the project, as did the Area Board</p>
55	<p><u>Working Group Updates</u></p> <p>Health and Wellbeing – Kevin Gaskin, Health and Wellbeing Champion</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Pleased to have continued to meet online over the past 12 months forging stronger links across and into the community area</li> <li>• Fewer calls for volunteer support but links to volunteers remain as do</li> </ul>

their links to those that had needed help

- That while group meetings were on hold there had been very positive and innovative move to online activities – Pound Arts, Wiltshire CIL, Carers Support among them
- That Pound Arts Feel Good Pack continues to be an excellent resource, well received and the subject of BBC Radio Wiltshire attention
- That practical support continued through the likes of Food Bank, LINK and Corsham Baptist's Souper Friday
- Ongoing work with Celebrating Age including – Online Concerts, Outdoor Concerts, Creative Conversations
- That the group were fully supportive of the Corsham Town Council initiative to set up a Health and Wellbeing Working Group as a focus for activities and support in the Town

#### **Decision**

**Noticing Nature for Celebrating Age awarded £1,500 with matched funding from Corsham Town Council**

Local Youth Network – Cllr Phil Whalley

Points made included:

- That the LYN was re-launched November 2020
- That the second meeting had been held March 2021
- That over 15 organisations were now involved including Pound Arts, Springfield Campus, Corsham Library, Corsham Youth Zone, The Green Room Box, Town Council, MOD, Corsham School, Co-op and the Area Board
- Good collaborative working and emerging projects – Music Therapy, Portable Wellbeing Studio, Cygnets Cycle Group
- Priority for 2021 – Youth Needs Assessment

#### **Decision**

**Pound Arts Thrive project awarded £4,250**

***Note: That a questionnaire element was included as part of the project***

	<p><b>Decision</b> <b>Stay Safe Initiative / Corsham School awarded £3,389</b></p> <p><b>Decision</b> <b>Corsham Cricket Club coaching awarded £895</b></p> <p>Community Area Transport Group – Cllr Ruth Hopkinson</p> <p>That the CATG report dated Thursday 4 March 2021 contained in the agenda pack were noted</p>
56	<p><u>Community Grants and funding</u></p> <p>The Wiltshire Councillors considered the following applications to the Community Area Grants Scheme:</p> <p><b>Decision</b> <b>Lane Playing Fields Ltd awarded £3,145 for Replacement External doors</b></p> <p><b>Decision</b> <b>Colerne Village Hall Association awarded £3,500 for Replacement Windows</b> <i>(Note; that the Area Board would discuss the way forward for Town &amp; Parish Council match funding at the June Area Board meeting)</i></p> <p><b>Decision</b> <b>Pound Arts Trust Ltd awarded £5,000 for Community Arts Centre Improvements</b></p> <p><b>Decision</b> <b>FC Colerne Colts awarded £1,870.50 for FC Colerne Colts U11 New team goals</b></p> <p><b>Decision</b> <b>Springboard Chippenham awarded £1,254.55 for Outdoor safe space</b></p>
57	<p><u>Any Other Business</u></p> <p>Cllr Phil Whalley &amp; Cllr Ben Anderson were thanked for their hard work and dedication as members of the Corsham Area Board</p> <p>Cllr Phil Whalley thanked everyone and felt that it had been a real privilege to be involved in the Corsham community area</p> <p>Cllr Ben Anderson thanked everyone and was proud that the Corsham Area</p>

	Board had always found a way to work cross party to improve the Corsham community area
58	<u>Close</u>





# MINUTES

**Meeting:** Corsham Area Board  
**Place:** Civic Centre, St Stephens Place, Trowbridge. BA14 8AH  
**Date:** 18 May 2021  
**Start Time:** 1.00 pm  
**Finish Time:** 1.05 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding(Democratic Services Officer),(Tel): 01249 706612 or (e-mail)  
[kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Helen Belcher, Cllr Ruth Hopkinson, Cllr Dr Brian Mathew and Cllr Derek Walters

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<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Apologies for Absence</u> There were no apologies for absence
2	<u>Election of the Chairman</u> Councillor Brian Mathew was elected Chairman
3	<u>Election of the Vice-Chairman</u> Councillor Ruth Hopkinson was elected Vice-Chairman

# Corsham Area Board Update



June 2021

**WILTSHIRE POLICE**

**Proud** to serve and **protect** our communities



@wiltshirepolice

Agenda Item 5

# Your CPT - Corsham

**Inspector:** James Brain

**Neighbourhood Sergeants:** Richard Marshall / Ho Tsang

**Neighbourhood Officers:**

PC Evie Templar / DC Kev Golledge (Chippenham)

PC Nick Kelly (Calne)

PC Les Fletcher (Corsham)

**PCSOs:**

Mark Cook / Nicole Sheppard (Calne)

Luke Rogers / Barbara Young / Julie Chard / Sian Angell / Chris Archer / Linda Staples / Alistair Duncan / Lewis Hawkins (Chippenham)

Shaun Redmond / Toni Brown (Corsham)

**WILTSHIRE POLICE**

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@wiltshirepolice

# Performance – 12 months to May 2021

## Force

- Wiltshire Police has had a decrease in the volume of recorded crime by 9.8% in the 12 months to May 2021 and continues to have one of the lowest crime rates in the country.
- Wiltshire Police has seen a 16% reduction in vehicle crime and a reduction of 39.2% in residential burglaries in the 12 months to May 2021.
- Our service delivery remains consistently good.
- In May 2021, we received:
  - 9,044 '999' calls, (answered within 9 seconds on average);
  - 11,292 '101' calls, (answered within 13 seconds on average);
  - 11,415 'CRIB' calls, (answered within 1 minute and 29 seconds on average).
- In May 2021, we also attended 1,610 emergency incidents within 9 minutes and 23 seconds on average.

### Force Area - Five Highest Crime Groups

Crime Type	Q	Crime Volume	% of Crime
<b>Totals</b>		<b>37748</b>	<b>100.0%</b>
Violence Without Injury		6478	17.2%
Violence With Injury		5678	15.1%
Criminal Damage		4821	12.8%
Public Order Offences		3408	9.0%
Stalking And Harassment		3363	8.9%
Other Crime Type		14000	37.1%

*This table contains previous 12 months of data*

## Chippenham CPT

### Your Area - Five Highest Crime Groups

Crime Type	Q	Crime Volume	% of Crime
<b>Totals</b>		<b>3694</b>	<b>100.0%</b>
Violence Without Injury		663	17.9%
Violence With Injury		585	15.8%
Criminal Damage		490	13.3%
Stalking And Harassment		392	10.6%
Public Order Offences		353	9.6%
Other Crime Type		1211	32.8%

*This table contains previous 12 months of data*

### Stop and Search information for Chippenham CPT

During the 12 months leading to April 2021, 185 stop and searches were conducted in the Chippenham area of which 82.7% related to a search for controlled drugs.

During 76.8% of these searches, no object was found. In 22.2% of cases, an object was found. The remaining 1% did not have this information recorded.

Of these cases 79.5% resulted in a no further action disposal; 19.4% resulted in police action being taken; 5.9% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 162 stop and searches.
- Mixed Ethnicity – 6 stop and searches
- Black or Black British – 6 stop and searches
- Asian or Asian British – 1 stop and searches

# Local Priorities & Updates

Priority	Update
ASB Skate park area	CORSHAM Town council CCTV camera back in position and used in detection of recent assault.
Young drivers meeting at New cemetery car park, Lacock Road CORSHAM.	CORSHAM Town council contacted and management of the gate and its opening and closing times are under review. Local Neighbourhood (NH) officers made aware for patrols.
Weekend noise issues Meriton Ave Rec	CCTV van deployed over several weekends, NH Officers updated and regular patrols carried out.
Speeding	Community Speed watch teams support in their role by visits from NH Officers. In addition independent speed checks carried out by PC FLETCHER and PCSO's REDMOND and BROWN.
Londis Shop Pickwick Road CORSHAM, alcohol and tobacco sales.	Visit made to the shop by NH officers staff and owner made aware of asking for ID from anyone looking under 25, staff also updated on fake ID's and possible consequences of illegal sales to under 18's. Licencing contacted and updated.



# Local Priorities & Updates Continued

Priority	Update



# High Level Updates: Force

- **COVID-19:** From Monday 19 July, it is expected that the COVID Regulations will be amended further as part of the final stage of the Government roadmap. We have sought throughout the pandemic to take a proportionate response, working with our communities and we continue to see high levels of compliance with the regulations across the County.
- **Police Officer Uplift:** As part of the Government plan to recruit an additional 20,000 officers in England and Wales via the Uplift programme we have exceeded our first year allocation; recruiting 60 officers funded by Uplift by March 2021 (compared to a target of 49). We have recently closed our PC recruitment campaign – receiving 400 applications within 48 hours of recruitment opening.
- **Surge Demand:** We know that once lockdown restrictions lift, certain areas of our operational demand will rise. We will be launching a public engagement initiative to coincide with the lifting of COVID restrictions to inform the public of what this demand will look like and the part they can play in helping us manage it. Look out for this summer-long campaign launching next month.



# Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectors.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Chippenham Community Policing Team area, visit <https://www.police.uk/pu/your-area/wiltshire-police/chippenham/> to view a crime and incident map and find links to more detailed data

**WILTSHIRE POLICE**

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# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)



## Follow your CPT on social media

- [Calne Police Facebook](#)
- [Calne Police Twitter](#)
- [Chippenham Police Facebook](#)
- [Chippenham Police Twitter](#)
- [Corsham Police Facebook](#)
- [Corsham Police Twitter](#)



CPT Chippenham covers the areas of Chippenham, Calne and Corsham

To contact your CPT about a community-related matter, such as a school visit, then please email [ChippenhamAreaCPT@wiltshire.pnn.police.uk](mailto:ChippenhamAreaCPT@wiltshire.pnn.police.uk). Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)

You see a map of crimes in the Chippenham area [by visiting www.police.uk](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

**WILTSHIRE POLICE**  
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**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **DORSET & WILTSHIRE FIRE & RESCUE SERVICE**

### **WILTSHIRE AREA BOARD REPORT**

#### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

#### **Prevention**

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### **General Enquiries**

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### **Fire Safety Complaint**

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **Recent News & Events**

### **Signposting information for witnesses following incidents**

The road safety team at Dorset and Wiltshire Fire and Rescue Service have overseen a project producing signposting information for members of the public who witness, but are not directly involved in, an incident.

Experiencing something as unexpected as a fire, a collision, or any other form of rescue can be difficult, particularly in instances where suffering or loss of life have been witnessed. Dorset and Wiltshire Fire and Rescue Service's own firefighters experience this difficulty on a daily basis and appreciate the impact the trauma an incident can have on wellbeing.

More information about where to find support or guidance at <https://www.dwfire.org.uk/about-us/what-we-do/help-following-an-incident/>

### **Working with Age UK**

The Service has entered a formal partnership with Age UK in North, South and West Dorset (NSWD) to provide additional support to elderly and vulnerable residents in these areas.

Under the agreement, we will train staff at Age UK NSWD on our Safe & Well programme, so they can help to identify vulnerable people at greater risk of fire and make referrals for a home visit.

Andy Woods, Safe & Well Team Leader for Research and Partnerships, said: "I am looking forward to meeting and training all Age UK NSWD staff on our Safe & Well programme, enabling them to spot the signs, hazards and risk factors associated with fire, and enabling them to make a referral to us. Our hope is that this new partnership will be both successful and productive in the future."

Alongside this joint working, the Service's various safety messages will be made available to Age UK NSWD for sharing through their different channels, and the charity will be utilising the community rooms at local fire stations once Covid restrictions ease. A virtual agreement signing ceremony was held last month.



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Shared and rented accommodation



People living in rented or shared accommodation are seven times more likely to have a fire than someone living in a home they own.

### **Landlords' obligations**

If you live in privately rented accommodation, your landlord has to meet certain safety obligations under the law. This includes making sure all gas and electric appliances are safe and in good working order.

The Fire Kills campaign has produced a leaflet on [\*\*Fire Safety In Shared or Rented Accommodation.\*\*](#)

## Be Water Aware



Do you and the children in your care know what to do if they fall into water unexpectedly? Do they know what to do if they are swimming or playing in water and find themselves out of depth or scared? Do they know what to do if they see someone else scared in the water?

There is a plethora of 'be water aware' information available on our website, please visit:-

<https://www.dwfire.org.uk/education/be-water-aware/>



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **Demand**

Total Fire Calls for Corsham Fire Station for period 1<sup>st</sup> April to 30<sup>th</sup> June 2021:-

<b>Category</b>	<b>Number of Incidents</b>
No. of False Alarms	19
No. of Fires	13
No. of Road Traffic Collisions and other Emergencies	7
<b>Total</b>	<b>39</b>

### Local Incidents of Note

DWFRS have attended 2 fires at Station Yard, Box, in June 2021. Both incidents involved quantities of waste material and required significant FRS resources from both Dorset and Wiltshire FRS, and Avon FRS to deal with them effectively. Investigations and work are ongoing to identify the causes and reduce the risk of further incidents occurring.

**Darren Nixon  
Station Manager**

**Email: [Darren.nixon@dwfire.org.uk](mailto:Darren.nixon@dwfire.org.uk)**

**Mobile: 07860 345294**



**DORSET & WILTSHIRE**  
**FIRE AND RESCUE**



## ***Update for Corsham Area Board***

<b>Name of Organisation</b>	Transcoco
<b>Date of Area Board Meeting</b>	22 July 2021

## ***Update for Corsham Area Board***

### **Headlines/Key successes**

- Starting up face to face activities again as COVID restrictions open up

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- Working closely with Wiltshire Climate Alliance to encourage Wiltshire Council to act decisively on climate change

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- Keen to work with Area Board on new initiatives around the environment and action on climate change

### **Projects**

- Peat free compost campaign – a new project to encourage local retailers to drop peat based compost in favour of non-peat alternatives

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- Community garden at the Pound – working with Pound Arts Trust

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- Planning activities to mark ‘Great Green Week’ end September

### **Forthcoming events/Diary dates**

- Next monthly meeting 27 July (4<sup>th</sup> Tuesday of each month)

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- Cycling event 31 July

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- Stall at Corsham Street Fair 11 September

Signed: Adam Walton

Date: 13 July 2021

## **CORSHAM TOWN COUNCIL UPDATE FOR AREA BOARD 22 JULY 2021**

**Corsham Street Fair** – The Town Council has started planning its first town centre event for over 18 months. Corsham Street Fair will be back on 11 September 2021, from 12noon to 4pm. It will feature community stalls, live music, entertainment, food and drink and more. The Peacock Arts Trail also launches on the same day (until 19 September) with open studios, online exhibitions and a Window Wonderland gallery of art in homes, shops and businesses, including the Town Hall, in and around the High Street.

**Environmental Project Officer** – Beth Searle has joined the Town Council team as its first Environmental Project Officer. Initially, Beth will be working two days a week until going full-time from September, once she has completed her Masters in Environmental Management at Bath Spa University. Beth is currently reviewing the Town Council's Environmental Action Plan and working on some pilot projects including research with businesses, town centre waste recycling and tree planting.

**Corsham Neighbourhood Plan** – The Corsham Neighbourhood Plan Delivery and Monitoring Group are starting a review of the Plan.

**Town Centre Recovery Plan** – Work continues to support the town's retailers and businesses as the Covid guidance changes. The Town Centre Recovery Plan is regularly reviewed, with the help of local stakeholders.

**New Councillors** – Following May's local elections, when there were seven vacancies to be filled by co-option, the Town Council now has 18 Councillors, with two (of the three) Neston seats still vacant. The vacancies are currently being advertised.

**David Martin**  
**Chief Executive**  
**Corsham Town Council**



## ***Update for Corsham Area Board***

<b>Name of Parish/Town Council</b>	<b>Box Parish Council</b>
<b>Date of Area Board Meeting</b>	22 July 2021

# Update for Corsham Area Board

## Headlines/Key successes

- Setting up of a Climate Strategy Engagement Working Party of the Parish Council to discuss the drawing up of a policy and plan for the future

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## Projects

- A grant application to be submitted to Area Board for £2500 for the restoration of footpath 18 in Box to cover the cost of timber and Mendip Dust for the resurfacing of the footpath. This is an important and very well used footpath by the By Brook in Box

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- The Parish Council is working with the Corsham Area Transport Group to look at improvements to the B3109 by the Broadwood School to make this safer to encourage children to walk to school.

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## Forthcoming events/Diary dates

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Signed:

Date:

## ***Update for Corsham Area Board***

<b>Name of Parish/Town Council</b>	<b>Colerne</b>
<b>Date of Area Board Meeting</b>	22 July 2021

### **Headlines/Key successes**

- Positive 5 year report on Frank's Wood and the next 5 year plan by the Woodland Trust

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- Completion of the refurbishment of the Pavilion at the Recreation Ground

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- Financial support for schemes for the Rugby Club and Colts Football Club

### **Projects**

- Final three projects in the Walmesley Memorial Garden – dropped kerb to provide wheeled access to the Garden, hardstanding to help bus passengers and the installation of heritage lamps in keeping with the nature of the Garden.

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- Continuation of the rewilding of open spaces in and around the village

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- The establishment of a Climate Strategy Working Group

### **Forthcoming events/Diary dates**

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Signed: Cllr Dr Anthony Clarke

Date: 21<sup>st</sup> July 2021





## Young volunteers create their own guide to mental health support services

A team of Young Healthwatch Wiltshire volunteers have created their own guide to mental health services for children and young people in the county.

The Wiltshire Mental Health Support Services List for Young People follows on from a guide for adults, produced by members of our Wiltshire Mental Health Open Forum as a way of helping people who are struggling with their mental health to find the right support for them quickly and easily.

Both guides are now [available to download](#) from the Healthwatch Wiltshire website where the list for adults has been downloaded more than 300 times since its launch in February.

Young volunteer **Robyn Moore** said: “After being involved with the Mental Health Forum’s resources list and seeing how well it had been received it seemed like a great idea to create a version specifically for young people. It was really interesting putting it together and realising just how many organisations were out there.

“As well as more well known organisations we tried to include a wide range of resources to highlight help that reflects the range of difficulties young people might face and be as inclusive as possible.”

Fellow young volunteer **Erin Woodsford** said: “It felt very good to have all this information in one place and in a way people could understand, and it felt even better knowing that this could make a huge difference to young people, especially when locating and finding the right organisations and helplines can be difficult.



“I feel like this could really benefit children and young people in Wiltshire as it signposts them to various forms of help, and it is a great resource for somebody who may not know who to go to and how to access the information they want.”

**Jo Woodsford**, Volunteer and Partnerships Lead at Healthwatch Wiltshire, said: “When our young volunteers saw how useful the mental health resources list for adults was, they took it upon themselves to create a version for children and young people.

“They took great care in researching a wide range of services and their hard work has resulted in a detailed guide which will be a valuable resource for any young person looking for information and support.”

**Nick Bolton**, Wiltshire Healthy Schools Lead at Wiltshire Council, said: “Young people have told us that they can’t always find the information they need to support their mental health, and are uncertain where to go for help. This new guide will help young people find and access the support they need more easily.”

Find out more about becoming a young volunteer at [healthwatchwiltshire.co.uk/young-healthwatch-wiltshire](http://healthwatchwiltshire.co.uk/young-healthwatch-wiltshire)



Corsham Area Board

22 July 2021

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## Community Area Status Report for Corsham

### 1. Purpose of the Report

- I. To present to members a status report that summarises what the key issues are for the community area as a result of analysing local data and discussions with local stakeholders.
- II. To recommend that the Area Board endorses the report and commits itself to considering what part it can play in addressing the issues

### 2. Background

Every 3 to 4 years, Wiltshire Council's public health department working with key partners and organisations, undertakes a thorough analysis of the data available to provide a summary of the current and future needs of people in Wiltshire. This information which is called the "Community Area Joint Strategic Assessment" (JSNA) is broken down to and presented around Wiltshire's 20 community areas.

Previously, the information has been used to help local communities in their prioritisation and decision making. A key feature of this has been a series of events to bring representatives of the local communities together so that they can be presented with a summary of the information and through discussion agree upon what should be the top local priorities to address.

In late 2019 and early 2020, the latest JSNA process was undertaken and a series of events were organised to take place from March 2020 onwards. Unfortunately, due to the COVID-19 pandemic, these had to be cancelled.

Although, the JSNA data was released in early summer 2020 and can be viewed on the <https://www.wiltshireintelligence.org.uk/> two questions remained. Firstly, how can the impact of COVID-19 upon our communities be captured and reflected in the key issues and priorities within our local area. Issues such as mental health, debt, employment, young people and many others have been adversely affected by the pandemic. Secondly, how can we enable the community to engage with this process and to feed in their own data, knowledge and experiences.

At the same time, the Wiltshire Community Resilience Group had been set up to oversee one of the 4 recovery strands. They were seeking to establish a better understanding of the impact of COVID-19 and looked to the Area Boards to help gather local information and concerns.

As a result, it was agreed that each community area board would lead on the creation of a short "Community Area Status report" to capture and reflect what the

main messages are from the local data and the community discussions. A template was produced by the Community Engagement Team and agreed by both the resilience group and the Area Board Chairs.

### 3. **Process**

Whilst each community area is different, and each status report will reflect this, there are elements that all have in common. These are:

- I. A record of local data that has been obtained – This information has been mainly obtained from the JSA data but also includes other sources to reflect changes since the pandemic begun.
- II. A record of those meetings with organisations and stakeholders where consultation has taken place.
- III. A record of the key issues that have emerged

The community engagement manager has led on this process and tried to be as inclusive and as comprehensive as possible including trying to capture specific concerns affecting BAME or minority groups. Despite this, it is recognised that this report is not an exhaustive summary of all the issues and everything that is happening. It is a work in progress and as new information is obtained and changes occur, the report can be updated in response. Individual or very local issues such as road junctions or a play area are not included in this report. There are alternative procedures in place to address these.

The overarching aim of this document is for Corsham Area Board and its partners to add to our understanding of where improvement is required and see how with our communities, businesses and organisations we can start to address them. The report will also be link this to the work of Wiltshire Council, it's partners and agencies, so that collaboratively we can tackle issues including those arising from Covid-19

### 4. **Next steps**

The status report has been produced by the area board but is intended as a resource for all those within the community area. No single organisation can or should be expected to do everything and sustained improvement will only be through all of us working together with the community taking the lead.

If the status report is adopted, the proposed next steps are:

- I. The area board to consider the report and produce for itself a work plan outlining which of the priorities it will focus upon and what it is able to do to help address them. Each action will have assigned to it clear outcomes and outputs. This decision will be influenced by factors including urgency, opportunity and resources.

This work plan to be brought back to the next Area Board meeting for agreement. It will subsequently be a standing item at future area board

meetings utilising a traffic light system to offer a simple visual indicator to monitor progress.

- II. As many other groups and organisations as possible are to be encouraged to also consider the report and ask themselves where they can make a difference and what they can do to support local action.
- III. Where issues are common across multiple community areas, the area board team will collate these and look to see if it is better to address these collectively across multiple community areas. Where there seems to be a Wiltshire wide concern, a more strategic approach will be considered.

It is proposed that the Area Board will use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also direct its delegated resources to facilitate and support community-led projects and local initiatives that specifically address the identified priority issues.

It is recognised that some issues will be easier to tackle than others and it is important to target areas where tangible outcomes and progress can be delivered. Successes should be celebrated and the contribution from volunteers recognised and valued

## 5. Recommendations

- (1) That the Area Board approves and adopts the Community Status report
- (2) That the Area Board produces a rolling action plan including up to 5 priority actions at any one time to demonstrate where it will contribute to addressing the identified issues.
- (3) That the Area Board will prioritise its resources including funding upon those issues identified in the status report.
- (4) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.
- (5) That regular updates are submitted to the Area Board on progress made in relation to its own action plan.
- (6) That the Area Board expresses its thanks to those who gave their time to help bring this report together

*Report Author: Ros Griffiths Community Engagement Manager*  
*E-Mail: [Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)*



## Corsham Community Area Status Report

Spring/Summer 2021

### Background and context

The overarching aim of this document is for Corsham Area Board and its partners to obtain a better awareness of the issues within the Corsham Community Area. This in turn will inform our understanding of how to support local responses from communities, businesses and organisations and link this to the work of Wiltshire Council, its partners and agencies, so that collaboratively we can tackle these issues including those arising from COVID-19.

The Corsham community area has seen an incredible response to the COVID19 pandemic with volunteers leading the response and strategic partners working collaboratively to support our communities. Residents living within the area had access to support from one of the community groups that were set up, some of which have gone on to offer additional services for the community. This builds upon a foundation of strong partnership working between the community and supporting organisations.

As we now look ahead, this short document provides a summary of information that can be utilised to help inform the local community response. It brings together the differing data and information sources from across the community area that will help us to understand the state of our community and some of the impact of COVID-19.

Over time this document will be regularly updated in response to changes, new information and actions undertaken. Whilst the impact of COVID-19 in some areas is considerable, it is recognised that many of the issues identified in this report were existing ones.

Whilst it is natural to focus on the negative impacts of COVID-19, it is important to recognise and build on any positives that have occurred. These include the closer working between organisations, increased community cohesion, new volunteers and the wider use of the internet / social media to enhance communication between agencies and users.

The Corsham community area comprises the town of Corsham as well as the parishes of Lacock, Box and Colerne.

A key requirement is to ensure that all within the community area have the same opportunity to engage with this work and the consultation that has begun will continue to ensure that this report will be as inclusive as possible.

### Community data and information

Local data is being collected from a range of sources to provide an overview of the current situation within our community. This is being combined with the outcomes of discussions on the impact of COVID-19 to inform the key issues emerging along with decisions on where resources should be focussed.

- [JSNA local data sets](#) – (collected in winter 2019)
- JSNA 2020 – Demography and overarching indicators
- [Children and young people mental health needs Assessment](#)
- [Gypsy, traveller and boater populations health needs assessment Wiltshire](#)
- [Office for National Statistics](#)
- COVID19 support group survey – (June 2020)

- Wiltshire CAJSNA 2020 'Your Local Priorities' Community Survey Results for Corsham community area. Total number of respondents 298.

Top priorities identified:

1. Climate change and renewable energies 33.2%
  2. Waste and recycling 32.9%
  3. Anti-social behaviour and crime 31.2%
  4. Highway infrastructure and maintenance 30.5%
  5. Public Transport 29.5%
- Corsham Area Board and working group discussions (including meetings with COVID-19 support group leads) July 2020 – March 2021.
  - JSNA Population, Indices of Deprivation, Life expectancy, Mortality (Oct 2020)

### Context for this report

It is important to read this report with the following in mind:

- The process of identifying and agreeing the key concerns is not an exact science and both statistical and anecdotal evidence can be misleading. No two people will completely agree on what should be included so the author has looked for trends, commonality and correlation when deciding what to include. This report should therefore be viewed as an informed indicator to the state of the Corsham Community Area.
- The Corsham Community area is an excellent place to live and work. It is recognised that a tremendous amount of good work has taken place over the past few years due to the dedication and hard work of so many within our community.
- The JSNA data indicates that the Corsham community area is consistently performing amongst the top places in Wiltshire. However, the remit of this report does not include capturing these examples and the focus is upon those issues identified by the community as being the most important to focus on.
- Some of the areas highlighted from the JSNA data where the Corsham Community area seems to not be doing so well, needs to be looked at in the context of when and how it was collected. The variance between JSNA data in all community areas may sometimes be very small and not of any great significance. Wiltshire is also a great county to live in and sometimes we are comparing good with excellent
- Further investigation will be required with some of the data as they may not tell the whole story. E.g. who particularly is being affected? Are there differences between local communities and minority groups? Is the issue located in a particular geographical area? Equally in some cases the most recent data available is a few years old and the situation may have altered.
- It needs to be recognised that due to COVID-19, some of the issues highlighted are not just a local problem but of concern nationwide. Debt and financial challenges are examples of this.
- Limited conversations have taken place with some sectors so further consultation, data and intelligence gathering is required to inform the setting and monitoring of local priorities.

### Understanding the emerging themes and the impact of COVID-19

This section is a summary of the data and feedback that has so far been received to aid our understanding of where improvement may be required. The picture will evolve over time especially when the full impact of COVID-19 is realized. This document is therefore organic and there will be further opportunities for those



who have not yet engaged to do so. What is clear is that some people will feel the impact more than others and they will need additional support.

### **Education, children and young people**

- The public health measures put in place to prevent the spread of COVID -19 and protect the most vulnerable, whilst they have been a priority, have had a significant impact on young people that is likely to be intense and long lasting. Feedback from the UK Youth Movement 2020 predicts that the impact on young people includes:
  1. Increased mental health or wellbeing concerns
  2. Increased loneliness and isolation
  3. Lack of safe space – including not being able to access youth club/services and lack of safe space at home
  4. Challenging family relationships
  5. Lack of trusted relationships or someone to turn to
  6. Increased social media or online pressure
  7. Higher risk for engaging in gangs, substance misuse, carrying weapons or other harmful practices.
  8. Higher risk for sexual exploitation or grooming
- Young people in the Corsham community area have faced additional pressures through disruption to education and school routine and uncertainty about the future. Restrictions on opportunities to socialise and attend regular activities has caused additional isolation, loneliness, and stress.
- Some children and young people have been affected by the additional pressures that parents have been under during the pandemic such as financial challenges and strained parental relationships.
- Operational challenges have put a strain on our schools and the education community. The feedback received is that despite these challenges schools are managing well, attendance is good and measures put in place are working.
- The Corsham School Year 11s and 13s have endured a turbulent year with disruption to exams and changes to assessment processes, however students have shown great resilience and positivity.
- Further consultation with schools is required to understand the legacy of COVID-19 on education and the work underway to ensure learning gaps created by school closures are filled.
- Early feedback from the school in 2020 highlighted additional pressures on young people’s mental health and an increased demand for in house mental health and wellbeing services. In response several projects were initiated through the recently re-launched Corsham Local Youth Network to support students with emotional wellbeing, these have included:
  - Arts therapy with the Portable Wellbeing studio residency
  - Music therapy at The Rhythm Practice, Pound Arts
  - Pound Arts Thrive Wellbeing Project to build confidence through creative activities.
  - Workshops on internet safety with The Stay Safe Initiative (SSI) helping young people prepare for a safe and positive online future.
- There will be a focus on the leavers Y11/13 in 2021/22 with the SSI running a personal safety and confidence building course ‘The Prepared Project’ to help young people as they prepare to leave in 2022.
- Through the Pound Arts Thrive project, a survey will be sent to all students in the summer of 2021 with a focus on mental health, this will be followed by a ‘feel good pack’ for every student with art activities which encourage self- expression and practical wellbeing support.
- In the new school year, a survey developed by Wiltshire Council’s communities team focusing on positive activities, will be sent to all students, the results of both survey’s will provide a robust needs assessment and inform development of a tailored programme of activity, support and opportunities for young people in the community area.
- The Local Youth Network will bring a range of youth organisations and groups together in the Autumn of 2021 to review the survey results, consider local partnership and funding opportunities and collectively agree an action plan of projects and initiatives to take forward. To inform this work a mapping and gapping exercise focusing on the current activities offer and local assets will be initiated in collaboration with local organisations such as town and parish councils.

- Corsham Town Council has established a health and wellbeing group with a specific focus on mental health for all ages and is currently arranging a series of intelligence gathering and fact-finding meetings with relevant organisations.

#### Youth groups and organisations

- Youth clubs and open access youth provision has been significantly impacted by the pandemic, local clubs such as Corsham Youth Zone and the Green Room in Box have adapted by offering online support throughout periods of lockdown enabling young people to connect socially and by creating activity packs for group members. Some groups are starting to return to face to face activities. Further discussion with groups is needed to understand any barriers to re-starting activities and support required.
- A partnership between Corsham Youth Zone and Spindles created a new group in 2020 – Corsham Cycling Youth Group Network CYGNETS combining cycle repair, cycling skills, campaigning, and mentoring. The initial sessions have been oversubscribed and future courses are being planned.
- The Hub Club has returned at Springfield Campus delivering sports- based activities for young people.
- The Open Blue Bus team are preparing to get the bus back on the road to enable detached youth work in remote areas from September 2021.
- The Rise Trust delivers children’s centre activities in the Corsham Community Area and has provided outreach support, via virtual delivery, to 21 families in 2020/21. A blended approach of virtual and face to face support and activities will be offered from September.
- During the first lockdown the team dropped off supplies to families who were struggling to access items and set up and delivered home learning packs.
- The team established better connections with local agencies such as Poundarts, Corsham Food Bank and Souper Friday, enabling families to access additional support from all parties.
- The biggest need the Rise Trust team has experienced is the impact on parents’ mental health, especially during home schooling periods and where they already suffered mental health issues. Staff have provided more intensive support to help parents with resilience and tolerance to deal with their child’s behaviour.
- Due to families having to spend so much time together, there has been an increase in those accessing Freedom Programme (domestic abuse awareness course) and escalation of parental conflict/domestic abuse.
- Isolation continues to affect many families with some parent/child groups not re-starting. Support addressing financial issues has also increased.
- The priority is to get back to face-to-face delivery and have a physical presence in the community, to offer courses, sessions and to work with other agencies.
- The Rise Trust website has been developed and a RISE Instagram page set up, where information on learning, wellbeing, support, and continuous updates on services is shared.

#### JSNA and community data

- JSNA data 2018-19 shows that 88% of Primary schools in the Corsham community area have a good or outstanding rating from Ofsted.
- 67% of children in Corsham Community Area achieve the expected standard in reading, writing and mathematics at the end of primary school. This is higher than the Wiltshire average of 64%.
- 9% of 0-19-year olds in Corsham Community Area are thought to be living in poverty. This is similar to the rate across Wiltshire (9.4%) however COVID-19 is likely to have impacted upon this.
- 80% of schools in Corsham Community Area are engaged with the Healthy Schools programme. This is higher than the Wiltshire average of 56%.
- 13% of pupils in Corsham Community Area have either an Education, Health and Care Plan or Special Educational Needs. This is equal to the Wiltshire average.

- As at January 2021 there were 7 foster carers in the Corsham Community Area and 17 fostered children. A recruitment campaign is underway to increase the number of foster carers across Wiltshire, Corsham has been identified as a priority area.
- During 2019, in Wiltshire, of the pupils eligible for free school meals, 38% reached the expected standard in reading, writing and maths at key stage 2. Variation across Wiltshire was sizeable with 24% in Corsham reaching the expected standard.
- 8% of Wiltshire pupils are entitled to and were claiming Free School meals on the 17 January 2019, in Corsham this was 8%.
- Between January 2018 and December 2019 15 per 1000 under 19-year olds from Wiltshire were accepted into Children and Adolescent mental health services. The Corsham community area saw a slightly lower rate of 10 per 1000 accepted referrals.
- Between April 2020 and March 2021, the predominant presenting issues of Multi-Agency Safeguarding Hub referrals from children and young people in the Corsham Community Area were:
  - Parental mental health
  - Parenting
  - Domestic Abuse
  - Parental drug/drink use
  - Issues relating to Child with SEND
  - Behaviour of child/young person
  - Child/young person's mental health
- Domestic abuse is a major social problem that cuts across all social, geographic and cultural groups and witnessing domestic abuse can have long-term effects on children and young people. In 2018/19, just over a quarter of all recorded domestic abuse offences in Wiltshire were witnessed by children and/or young people. At 27% the proportion in the Corsham Community Area was slightly higher than the 26% reported across Wiltshire.

## **Economy and Employment**

### Response and Recovery

- Businesses have been required to COVID 'proof' themselves and adapt to new ways of working. In some cases that means transformation to home working, moving business online, altering their offer or business environment.
- Some businesses, particularly smaller ones, are looking for support in areas such as business transition and marketing.
- Feedback from some local retail businesses has showed that the loss of business was hurting but through innovation, creativity, loyal and protective customer bases, most have survived quite well. However, some businesses have fallen through the government support gap and have struggled including self-employed and new businesses.
- The impact of COVID-19 on retail and hospitality in the area is uncertain as yet, but there are likely to be casualties which will impact on the economy and potentially cause financial vulnerability. For many pubs it has not been financially viable to open for much of 2020 – 21. Some evidence for this is already appearing in the increased number of people contacting the CAB from the area.
- The impact of COVID-19 to remote businesses is often underestimated as it is assumed that they are already set up for home working. However, issues around clients including uncertainty, cancellation of orders and inability to pay for services have all had a substantial impact.
- Many local businesses feel that recovering momentum will not be easy but that it is encouraging to see increased footfall in recent months with shops and markets re-opening.
- There are also some positives that have resulted from the pandemic. Many businesses have helped others in sharing their knowledge and expertise. Some businesses have transitioned well adapting their offers to suit the new markets and their business needs and many small businesses, especially online, have been created. Businesses have grown in confidence to approach one another and work together.

- Town and parish councils have provided assistance to local businesses through websites and social media platforms. The Support Corsham website was created as a platform for mutual support, to encourage business to business relationships and the use of local suppliers. The site included a directory promoting local businesses and encouraging the community to shop local.
- A town business survey has been carried with a good response from retailers, further surveys are planned to help evaluate recovery and larger businesses will also be surveyed in 2021/22. Footfall counts have been completed to create a baseline for further data capture and analysis.
- The Town retailer's forum will reconvene later in the year giving business a voice on key issues impacting the town and surrounding villages, encouraging businesses to share knowledge and contribute positively to the economic recovery and social sustainability of the town.
- The Town Council has developed a COVID-19 Recovery plan with input from local stakeholders and a Town Recovery Team is in place.
- There were many creative and innovative responses to lockdown including the Pound Arts Christmas Activity Trail and 'Together' Arts installation at the Town Hall, encouraging visitors to the town.
- Projects such as 'Busking Saturdays' funded by the Town Council and Martingate and Pound Arts festivals Blue Sky and other public art initiatives, will promote emotional well-being and encourage engagement and footfall in the town. The recent transfer of Martingate freehold from Wiltshire Council will help attract investment.
- Corsham has a thriving community arts scene involving many local people in a range of art forms, the Peacock Arts Trail is continuing in 2021 with a mix of digital and in person exhibits. An Arts sector survey has been carried out with local artists and creative practitioners; a further survey is planned later in the year.
- In total Wiltshire Council has allocated 34,168 business grant awards totalling £165M since April 2020. Further details on the numbers of businesses within the Corsham community area receiving grants will be shared with the Area Board.
- According to a 2018 survey of local businesses, the biggest two employment sectors in Corsham Community Area are wholesale and retail trade and scientific and technical services.
- 1.4% of working people in Corsham Community Area are employed in the arts, entertainment, and recreation sector, compared with 2.5% across Wiltshire.
- Corsham Community Area has a rate of 63 apprenticeships per 10,000 people aged 16+. This is lower than the Wiltshire rate of 139 per 10,000.
- Data from Wiltshire Citizens Advice Bureau shows that the number of contacts from residents in the Corsham area nearly doubled between Q1 and Q4 of year 2020/2021 with the biggest number of enquiries relating to Universal Credit, Benefits and Tax Credits, Debt and Employment.
- It has been suggested that to maintain a viable community, we need to continue to make it possible for all activities and contributors to establish and thrive. The reasons that people choose to live in the Community Area must be supported to maintain the diversity and services that residents and businesses rely on. Hence greater understanding of the inter-dependency of service providers and consumers is to be encouraged.
- Many new networks have been developed and connections made with local businesses as a result of the pandemic. There is consensus locally to build on these new and established relationships to ensure a sustained effort to continually improve the town centre, support local businesses and boost the local economy.

### **Health, Wellbeing and Adult Care**

#### Feedback from community groups

- There are many activities and clubs for older people within the community area. Some activities were able to operate remotely on zoom and members were kept in contact through newsletters and emails.
- The Celebrating Age project, aimed at reaching isolated and vulnerable older people who are unable to access community spaces, has seen arts and heritage events being delivered in the town and parishes across the community area over the past 2 years. Doorstep concerts in Box, Colerne and at

Wadswick Retirement Village, along with 1-1 creative interventions over the telephone, were organised in 2020/21 and further activities will take place later in the year.

- As part of the Celebrating Age Wiltshire project, Wiltshire Music Centre have recorded monthly concerts from the auditorium and sent these to the Corsham network of older people's organisations, individuals, and care homes.
- Despite the excellent community support in place for practical tasks, loneliness and isolation has increased during the pandemic particularly for those unable to participate in online activity.
- Discussions with the Corsham Health and Wellbeing group members has highlighted:
  - Increased demands for befriending and listening ear services
  - Digital inclusion and technology poverty
  - Growing financial hardship
  - Additional support needed as lockdown eases to support emotional wellbeing and reconnect older people with activities and groups.
- The Corsham Link scheme has continued throughout the pandemic with reduced numbers of volunteers, understanding guidance has been a challenge however the scheme is coping with demand.
- Over the past year the North Wiltshire Link schemes have completed 1939 tasks, 77 food shopping, 1414 medicine collection, 448 check in and chat, the biggest challenge for 2021 is managing with reduced numbers for volunteers and capacity to fulfil COVID- 19 vaccination requests, the long term challenge is volunteer recruitment. No link scheme has indicated financial stability as a challenge.
- COVID -19 has had a devastating impact on people living with dementia, not only those in residential care but also those living at home. It has increased isolation, especially for carers, who often relied on these activities for a few hours respite a week. Dementia Diagnosis is likely to have been impacted by the pandemic, further discussion is needed with health and social care partners.
- In March 2020 the Corsham Area Board in partnership with Celebrating Age Wiltshire and Wiltshire Rural Music organised a seniors forum event at Wadswick Retirement Village, this included workshops with a creative facilitator, to help gain perspectives on what support and activities are needed for older people living in the Corsham community area. The event was well attended with over 70 residents in attendance from the town and parishes and an additional 20 representing local community groups and organisations. Group activity focused on a number of themes including outdoor spaces and buildings, transportation, social inclusion, participation and communication.
- The key findings from this event highlighted:
  - Activities - demand for more activities for older people across the community area, particularly older men and those with dementia.
  - Communication – improved information and communication of activities and services to residents and across organisations.
  - Engagement – more opportunities for older people's voices to be heard and for inclusion and involvement in community action.
  - Health and Wellbeing – improved health care provision, accessibility and reaching out to lonely and isolated.
  - Infrastructure – better mix of services and facilities (shops, bank etc)
  - Transport - improved services and links (bus and rail), signposting for visitors and improved community transport offer.
- The 7th Corsham Walking Festival was held in June with 279 walkers taking part in the guided walk programme and 35 parents and children taking part in the Treasure Hunt in and around Corsham High Street. This year's Festival saw walkers complete a grand total of 2296 miles.

#### Feedback from organisations

- The Wellbeing Hub has been contacted by 430 residents from the Corsham area for support and advice since its inception in March 2020. The Wellbeing Hub proactively contacted 866 residents in the area who were identified by the NHS as being Critically Vulnerable or Critically Extremely Vulnerable via letter and followed up by either a phone call or visit. During the first lockdown 37 food parcels were issued to vulnerable residents.

- There are 491 Corsham carer records on the Carer Support Wiltshire (CSW) data base. In the period April 2020 to March 2021 there were 56 referrals for new carers, 38 referrals for carers already known to CSW from third parties and 49 self- referrals for carers already known to CSW. There were 50 contacts made relating to welfare checks, 21 for befriending, 8 for counselling and 44 for a volunteer wellbeing call. Additionally, 4 carers from the Corsham postal district attended a virtual café/group or other activity. The Corsham carer café is re-starting from July at the Methuen Arms.
- JSNA data (2018/19) tells us that across Wiltshire only 13.4% of adult carers aged 65+ feel that they have as much social contact as they would like.
- The rate of people aged 65+ supported to live independently in Corsham community area is 48 per 1000 persons. This is higher than Wiltshire's average of 45 per 1000.
- A 'Community Connector' – employed by Wiltshire Centre for Independent Living is commissioned by the 5 surgeries of Chippenham, Corsham and Box Primary Care Network to provide social prescribing services to support patients who need non-medical help to move forward in their lives.
- Through building relationships with local volunteer groups, community hubs, church groups and charities the community connector role helps link residents with local activities and support groups and is seen as an important link between GP surgeries and the community. Since starting in the role September 2020 to Jan 2021 the connector received a total of 98 referrals
  
- Age UK Wiltshire have provided a summary of activity 2020-2021 (April 2020 – June 2021) for the Corsham community area:
  - 3 of 134 Corsham residents applied for and received a Surviving Winter Grant
  - 5 Corsham residents registered for the Meals+ service (of approximately 500 throughout Wiltshire and Swindon).
  - 1 Corsham resident accessed the Click & Connect service.
  - 69 Corsham residents of 3961 were supported through the Information & Advice service
  - A total of 241 I&A contacts with or on behalf of the 69 residents.
  - 3 Corsham residents, of 175 total clients receive a weekly social telephone call from an AUKW telephone befriending volunteer.
  - In addition, 6 further residents received a weekly reassurance call during the peak of the pandemic April-August 2020.
  - 15 Corsham residents have been supported through the Home from Hospital service
  - 12 Corsham residents are registered with the Corsham AUKW Fitness & Friendship Club of which 10 attended the first session at the re-start of the club on 24<sup>th</sup> June 2021.
  
- Wiltshire Council Health improvement Coaches have maintained commitment to business as usual while also supporting the COVID-19 response effort across the council. This has included the Wellbeing hub, testing in schools, and delivering the local COVID-19 Contact Tracing service. The team has also supported the mobile vaccination programme in low uptake areas and in the boating community
- The service has also evolved to support the mental wellbeing of our residents through the lockdowns and beyond. They have worked with 764 clients across Wiltshire to improve their health and wellbeing - 213 of which either have or are at risk of developing diabetes. 193 clients have been supported to stop smoking and 399 are working towards a healthier weight. Many of these clients have also been supported to improve their emotional wellbeing.
- In addition to supporting local clients the Corsham Health Coach has also delivered a Connect 5 Practical Wellbeing Course aimed at helping and supporting people to have constructive conversations about wellbeing and supporting strategies.
- As well as continuing to provide excellent service virtually, the Health Improvement Coaches are looking forward to supporting Wiltshire residents face-to-face when it is safe to do so.
- Corsham does not have a Local Area Co-ordinator.

- The purpose of the sports development and physical activity service at Wiltshire Council is to increase sports and physical activity levels amongst all Wiltshire residents, but specifically those that face the greatest barriers to participation.
- Before the pandemic Sport England's *Active Lives* survey (May 2019/20), which presents information on three levels of activity for adults aged 16+, showed Wiltshire's participation figures at **64.3% Active** (at least 150 minutes a week); **14% Fairly active** (an average of 30-149 minutes a week) and **21.7% Inactive** (less than 30 minutes a week).
- Since March 2020 Sport England have been reporting on the negative impact of the pandemic, finding that regular adult physical activity had fallen, resulting in fewer people enjoying the wellbeing benefits associated with being active.
- Sport and physical activity can play a positive role in supporting recovery, especially amongst audiences that have been disproportionately affected. Sport and physical activity and programmes in the Corsham community to support and address priorities include:
  - **Increase physical activity levels in lower socio-economic groups** – Get Wiltshire Walking, Walking sports
  - **Increase physical activity levels of people with a disability and those with long-term health conditions** – Active Health referral programme - for individuals referred by a medical professional. Services include aqua classes, supervised gym sessions, falls prevention, exercise after stroke, long-term neurological conditions and cardiac rehab classes.
  - **Increase levels of physical activity across the Wiltshire population through the delivery of a universal county offer**
  - Get Active Holiday programme: Delivery of sporting activities during school holiday periods including sport specific holiday camps, free coaching in rural locations and activity days for individuals with a disability.
  - Wiltshire Gymnastics school: Delivery of weekly gymnastics school sessions at Springfield Community Campus, Corsham, designed to engage participants aged 2-14 years old.
  - Club, coach and volunteer development: Support for the community sports club, coach and volunteer infrastructure in areas including continual professional development (CPD), facility development, funding and safeguarding.
  - Running Wiltshire: A programme of 'Beginners Running Courses' and school gate runs delivered throughout the year to assist individuals looking to take up running. The Run Activator also works with local running clubs and groups to ensure there is a beginner offer to get people back into running.

#### Additional JSNA and community data

- JSNA data shows that there are 12,246 persons aged 18 and over in the community area who are estimated to be overweight or obese.
- In Corsham Community Area, 10.1% of homes are considered to be in fuel poverty, compared with 9.3% in Wiltshire
- There is plenty of evidence that mental health difficulties are increasing across the board and particularly in some groups such as older people and younger people as discussed above. JSNA data from 2018/19 indicates that the area has slightly lower numbers of persons diagnosed with depression at 8%, compared to the Wiltshire average of 10%. During the Pandemic, those adults suffering from some form of depression or mental health issue has doubled nationally, so it is likely to have increased within the community area. Younger people, women, low income families, and those already living with a disability are proportionately more at risk.
- In 2018/19 the proportion of persons diagnosed with dementia in the community area at slightly higher than that reported across Wiltshire.
- Excessive alcohol consumption has consequences for both an individual's health (in the form of liver or cardiovascular disease, accidents or injuries, poor mental health) and can negatively impact on wider society by contributing to family breakdown and anti-social behaviour. One measure that can be used as an indicator of the extent of alcohol misuse is the number of alcohol related hospital admissions. In 2017/18, the rate of alcohol related hospital admissions in Wiltshire stood at 1,827 per 100,000 persons, significantly lower than the rate of 2,227 per 100,000 persons reported nationally.

Rates of alcohol related hospital admissions were higher than that reported across Wiltshire in the Corsham community area (at 1,911 per 100,000 persons).

- Further consultation with health and social care partners is needed to understand these indicators post pandemic.

### **Community Resilience and minority groups**

#### Voluntary Community Sector

- COVID-19 -response groups quickly mobilised in Corsham town and in all parishes across the community area in response to the pandemic to deliver food, prescriptions and help with many other tasks as well as providing emotional support.
- Support and guidance were provided to volunteer groups through the Communities team at Wiltshire Council and local councils. There was positive sharing of information across social media groups such as the Corsham Coronavirus Info Group.
- Regular situation reports from the town and parishes were communicated via the health and wellbeing group.
- A number of groups and volunteers wish to continue to offer support and help to rebuild their local communities recognising there are still people that need support. The Corsham Health and Wellbeing group will continue to provide a role through initiating a conversation between community groups, helping groups articulate their ambitions and exploring what the next steps could be to continue the process of strengthening, connecting and enabling community action.
- A strong theme that has emerged from local conversations is that a fresh approach to volunteering may be required. Volunteers are vital for a resilient community, but they need to be valued, achievements celebrated, and opportunities offered that are appropriate to modern life.
- Most of the villages have a community hall and the indication is that they will all re-open once they are able to.
- Corsham Our Community Matters platform along with town and parish websites will play a key role in promoting clubs and activities as they begin to re-open helping residents to take up activities and socially connect with one another. There were 11,923 visits to the Corsham Our Community Matters platform in 2019.
- There are around 2000 charities registered in Wiltshire. Wiltshire's VCS provides vital services, core to our communities' resilience and sustainability, our health, wellbeing and economy.
- As of December 2020 Wiltshire, VCS Impact Survey shows that:
  - 32% of those VCS who continued to offer a service saw a 32% increase in demand with the biggest demand being around Befriending support / supporting peoples mental health and wellbeing.
  - 45 % of services remained partially open; 31% fully open and 20% still temporarily closed and 4% permanently closed
  - 75% have stated they have changed the way they are delivering their core services
  - 73% stated they are operating at a reduced level of service delivery
  - 44% of the VCS said they will need more volunteers to meet the increased demands for their services

#### Corsham Churches

- Corsham Churches foodbank distributed 424 food parcels in 2019, this increased to 663 in 2020. So far in 2021 the foodbank has assisted 216 clients.
- Souper Friday started off as a small team running a soup kitchen out of Corsham Baptist Church with the aim to grow ties with the surrounding community with the offer of a bowl of soup, conversation and fellowship to some of the more vulnerable and isolated people. The offer ran throughout lockdowns to continue the relationships the team had built up. Through the food share programmes with supermarkets the group developed partnerships with the Co-op in Corsham, Allington Farm and supermarkets in Chippenham and continues to collect fresh produce and frozen foods. The Souper



Friday initiative is generously supported by the Corsham churches foodbank with donations of dried and tinned produce to complement the fresh food.

- A strong volunteer force of 30 volunteers are involved in the scheme, phoning around households with a shopping list of food available, boxes are then put together and distributed. Whilst this was a doorstep only service during lockdown volunteers were encouraged to have a chat with families and build relationships. This identified several residents who were needing additional support with personal situations such as mental health and financial hardship. When welfare concerns have been identified the volunteer team have signposted to relevant agencies.
- The souper Friday project continues to regularly supply approximately 30-35 families each week either by way of deliveries or collection. To date the scheme has supplied in the region of 2800 food parcels to local families since March 2020 and there are 45 households currently on their database. A further 28 households that have been helped have said they are 'back on their feet' and no longer require the support. As Lockdown is easing a collection system is being introduced to enable families to collect the specific items they need, future plans involve providing a coffee shop in the Church hall.

#### Digital inclusion

- The Pandemic has acted as a catalyst to remote working, meetings, and service delivery. This trend seems likely to continue after restrictions are lifted.
- The benefits are enormous as it negates some of the need to travel and opens opportunities to those who had difficulty accessing them previously. However, this shift also excludes a percentage of our community and importantly these are often the people that need support the most. Assistance is therefore required to help those who can't afford the equipment as well as those who do not know how to or are fearful of using it.
- Libraries have offered digital access when sites have been open, digital support has also been offered through various schemes such as Age UK Wiltshire Click and Connect service and Wiltshire Digital Drive.

#### Corsham library

- JSNA data collated in 2018/19 shows that 41% of residents in Corsham Community Area are members of the local libraries compared with 34% across Wiltshire
- Corsham and Box libraries were closed on 21 March 2020, partially re-opened in August 2020, an order and collect service was offered during the second lockdown in November 2020 and January 2021.
- There were 4790 active users of Corsham and Box libraries in March 2020, this number dropped to 1712 in March 2021.
- Registered membership is currently down 10% at Corsham library and 20% at Box library.
- Between November 2020 and March 2021 there were 660 order and collect visits and 332 public computer access visits, these services were a lifeline for many, particularly older residents, and those with young children.
- There has been a marked increase in the number of e-book, e-mag and e-audio downloads across the county.
- On average the library service delivered 30 online events each month from Oct 2020 to Mar 2021. Corsham library delivered 6 live rhyme times during this period.
- The Home Library Service continued during lockdown with books regularly delivered to 5 clients by 2 volunteers, 6 vulnerable/shielding customers were also supported throughout the year and during the initial lockdown the libraries team rang vulnerable residents to identify needs and refer to the Wellbeing Hub where appropriate.

#### **How local actions can be supported**

The local response within the Corsham Community Area is one of co-production recognising that to rebuild our communities, it is important that we work together, sharing information and resources where appropriate.

The Area Board covers the whole community area and is responsible for this document. It links local delivery to Wiltshire Council, the Police, Public Health and other partners. It is an accountable body with influence and powers. It has its own funding to help support local initiatives. The Area Board will use this document to support local recovery and also encompass issues that were existing prior to COVID-19.

**Wiltshire Council's thematic approach to the county's recovery is structured around the same 4 themes identified within this report.**

- I. **Economy and employment**
- II. **Health, well-being and adult care**
- III. **Community Resilience**
- IV. **Young people, education and children**

Other themes such as **Transport, Community Safety, Housing** and the **Environment** will be picked up in action plans and presented to a future meeting.

The Area Board, working with existing and new sub groups, leads from town and parish councils, community groups and organisations, will carry out further investigation on the community issues, themes and priorities identified above, bringing together work currently happening and identifying gaps.

#### Next steps

- (1) That the Area Board approves and adopts the Community Status report
- (2) That the Area Board produces a rolling action plan including up to 5 priority actions at any one time to demonstrate where it will contribute to addressing the identified issues.
- (3) That the Area Board will prioritise its resources including funding upon those issues identified in the status report.
- (4) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.
- (5) That regular updates are submitted to the Area Board on progress made in relation to its own action plan.
- (6) That the Area Board expresses its thanks to those who gave their time to help bring this report together.

**Corsham Area Board**  
**22 July 2021**

### **Appointment to Outside Bodies and Working Groups**

#### **1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2021/22.

#### **2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2021/22 (if applicable).

#### **3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C.
- 3.2. Some Area Boards have a Local Youth Network (LYN) to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.
- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.

- 3.6. Area Boards may have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

## **4. Financial and Resource Implications**

- 4.1. None.

## **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

## **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

## **7. Environmental Impact of the Proposals**

- 7.1 None.

## **8. Equality and Diversity Implications**

- 8.1 None.

## **9. Delegation**

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

- 10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and

- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
  - d. To appoint a Carer and Older People's Champion for the Area Board.
- 

**Kevin Fielding**  
**Democratic Services Officer**

**Appendices:**

Appendix A – Councillor appointments to Outside Bodies and Working Groups  
Appendix B – Working Group Membership  
Appendix C – Terms of Reference for Working Group(s)

**Unpublished background documents relied upon in the preparation of this report**

None.



**Corsham Area Board**

**Appendix A**

**Appointments of Lead Members to Outside Bodies 2021/22**

Outside Body	Councillor Representative
Pound Arts	Councillor Helen Belcher





## **Corsham Area Board**

## **Appendix B**

### **Appointments of Area Board Lead Councillors**

To Themed Areas as set out in the JSNA and Working Groups of the Board:

Highways and Transport, including Community Area Transport Group (CATG):

**Councillor Ruth Hopkinson**

Children and Young People, including Local Youth Network

**Councillor Helen Belcher**

Health and Wellbeing, including the Health and Wellbeing Group

**Councillor Brian Mathew**

Economy and Employment

**Councillor Ruth Hopkinson**

Environment and Climate

**Councillor Derek Walters**



## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Any recommendations of the CATG to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HSB-007-13)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Community Area Health and Wellbeing Group Terms of Reference

## 1. Purpose

### Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

## 2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

### Roles of all members of the Health and Wellbeing Groups

All members will be required to:

## **Community Area Health and Wellbeing Group Terms of Reference**

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

### **3. Structure**

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

### **4. Responsibilities of the Health and Wellbeing Groups**

Key responsibilities for the Health and Wellbeing Groups include:



## **Community Area Health and Wellbeing Group Terms of Reference**

- Recommending grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
  
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

### **5. Funding**

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

### **6. Media Relations**

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

### **7. Review**

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.



## Local Youth Network (LYN) Terms of Reference

### 1. Purpose

#### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area.

Local Youth Networks will engage young people and support their voices being heard in order to help shape local decision making. LYNs will adopt an evidenced and need based approach for young people and will actively work with the local Area Board on the provision of positive activities for young people. The membership, aims and relationship with the local Area Board may vary slightly in each community area.

The obligations of the Area Board are set out in the *'Leaders Guidance for Area Boards on Positive Activities for Young People'*.

### 2. Membership

The LYN may include representatives of:

- Members of the Area Board
- Young people
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

#### Participation and involvement of young people

Youth networks are encouraged to use a variety of approaches to ensure young people participate and are involved in decision making processes.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

#### Roles of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.

- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Make recommendations to the Area Board on how positive activities funding should be deployed.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The frequency, location and format of LYN meetings and activities should be determined locally, however it is recommended that the group meets at least two times per year.

The LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

The Chair of the group will be decided locally. The group will include a member of the Area Board, who will provide updates on progress at Area Board meetings and advise on recommendations where appropriate.

Each network will be supported by the local Community Engagement Manager, however, models that are independently run in the communities are also encouraged.

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Area Board. Any media statements about the work of the LYN should be agreed with between the LYN, Community Engagement Manager and Chairperson of the Area Board.

### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Wiltshire Council

7 May 2021

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## Delegation to Community Engagement Manager

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### Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community, youth, health and wellbeing budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed this delegation is updated for the new council term and extended to cover Community Area Transport Group recommendations.

In light of the Covid-19 pandemic, and due to Area Board engagements increasingly taking place outside of formal meetings, it is recognized that Area Boards now conduct their businesses with increased flexibility and according to community need. The proposed delegation will allow essential decision-making business to continue under such circumstances.

Under the proposed delegation, consultation will take place with the Chairman of the Area Board (or in their absence, the Vice-Chairman) by the Community Engagement Manager to determine urgent matters. It is recognized in urgent situations all members may not be contactable in the timescales required (for instance due to time off or sickness), however, where possible the views of all members should be sought.

### Proposal

To consider passing the following resolution:

*In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, following consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects (including youth, health and wellbeing and community area transport) from the delegated budget of up to £5,000 per application between meetings of the Area Board. The Community Engagement Manager should seek the views of all Area Board members to obtain a majority in support, prior to the expenditure being agreed.*

*Decisions taken between meetings will be reported in the funding report to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board. Where a significant number of urgent matters arise between meetings, a special meeting may be called, following consultation with the Chairman to determine such matters.*

### Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

**Lisa Moore**  
**Democratic Services Officer**  
[lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)







<b>Report to</b>	Corsham Area Board
<b>Date of Meeting</b>	22/07/2021
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Naturally Social <b>Project Title:</b> Wiltshire Digital Drive  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> The Corsham School <b>Project Title:</b> Laser cutter Fund Raising  <a href="#">View full application</a>	£5000.00

### 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

### 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2021/2022 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">4207</a>	Naturally Social	Wiltshire Digital Drive	£5000.00
<b>Project Description:</b> Wiltshire Digital Drive is a Community Interest Company CIC set up to refurbish and recycle donated laptops to gift back to the community enabling education in Wiltshire and bridging the digital divide. Since October 2020 460 laptops have been refurbished recycled and gifted back into the local community. Schools charities voluntary organisations the local council and individuals from across Wiltshire have all benefited from the scheme.			
<b>Input from Community Engagement Manager:</b> (CEM put your input here)			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">4209</a>	The Corsham School	Laser cutter Fund Raising	£5000.00
<b>Project Description:</b> I would like to raise funds to be able to purchase a laser cutter for The Corsham School DT department.			
<b>Input from Community Engagement Manager:</b> (CEM put your input here)			
<b>Proposal</b> That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report.

**Report Author:**

Ros Griffiths

Community Engagement Manager

01225 718372

[Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)



<b>Report To</b>	<b>Corsham Area Board</b>
<b>Date of Meeting</b>	<b>Thursday, 22 July 2021</b>
<b>Title of Report</b>	<b>Corsham Area Grant Report</b>

## Purpose of the Report

- To provide detail of the grant applications made to the Corsham Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

## Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> <u>2021/22</u>	£ 33,054.00	£ 13,816.00	£ 7,700.00
<b>Awarded To Date</b>	£ 0.00	£ 90.00	£ 90.00
<b>Current Balance</b>	£ 33,054.00	£ 13,726.00	£ 7,610.00
<b>Balance if all grants are agreed based on recommendations</b>	£ 30,554.00	£ 8,726.00	£ 7,610.00

## Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG132</a>	Community Area Grant	BYBROOK FOOTPATH RESTORATION PROJECT	RESTORATION OF PUBLIC RIGHT OF WAY BOX18	£5500.00	£2500.00
<p><b>Project Summary:</b>  <b>Restoration of Public Right of Way (PRoW) Footpath BOX18. PRoW BOX18 is a footpath in the Parish of Box and follows the northern side of the Bybrook from Mill Lane to Drewits Mill. It forms part of the McMillan Way and is an outstandingly beautiful area that is well used by both local and visiting walkers. The 120 metres of the footpath which threads along the mill leat is badly in need of restoration due to the high footfall and soil erosion along the footpath. In sum, the footpath requires the installation of revetment boards along both sides of the footpath and an estimated fifty tonnes of Grade 1 scalping and a layer of Mendip 'Dust' in order to improve navigation on this PRoW. In addition, there are two bridges on this section of the footpath that require restoration in order to mitigate the risk to walkers. The resource estimate for the materials is £2.5k which will be acquired by Wiltshire Council Public Rights of Way department (Paul Millard). The Cotswold Voluntary Wardens will provide the manpower for the task which is estimated as being 300 man hours. The manpower contribution should be viewed as 'Match funding' for the project. The project manager will be Paul Millard (Wiltshire Council)</b></p>					
<a href="#">ABG138</a>	Youth Grant	The Corsham School	Music Therapy to support vulnerable pupils at Corsham School	£12025.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>Between April and July 2021, Will Lawton (trading as 'The Rhythm Practice') delivered a highly successful 12 week pilot program of music therapy from the Pound Arts Centre. He supported the emotional and mental health of a selection of our most vulnerable pupils. As a result of this intervention we saw an increase in attendance, a reduction in behaviour points and incidents and most importantly intangible developments such as a greater self-esteem and confidence in the selected pupils. We would like to extend this excellent intervention to provide 37 weekly sessions to cover the forthcoming 2021/22 academic year.</b></p>					

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## 2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## 3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## Report Author

Ros Griffiths, Community Engagement Manager, [Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)





# MINUTES

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**Meeting:** Corsham Community Area Transport Group (CATG)  
**Place:** Virtual meeting via Microsoft Teams  
**Date:** Thursday 1 July 2021  
**Time:** 10.00 am

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Please direct any enquiries to Kate Davey (Traffic Engineer), via email  
[kate.davey@wiltshire.gov.uk](mailto:kate.davey@wiltshire.gov.uk)

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	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 1<sup>st</sup> July 2021</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	<p>Present: Cllr Ruth Hopkinson (Chair Wiltshire Council), Cllr Derek Walters (Wiltshire Council), Cllr Helen Belcher (Wiltshire Council), Kate Davey (Wiltshire Council Highways), Sarah Dearden (Wiltshire Council Highways), David Arnup (Wiltshire Council Highways), Gemma Winslow (Wiltshire Council Highways), James Whittleton (Corsham TC), Alun Crockford (Corsham TC), Robert Davies (Box PC), Anna Willard (Box PC), Richard Campbell (Box PC), Tony Clarke (Colerne PC), Peter Shaw (Lacock PC), Stuart Gregory (Lacock PC), Kerry Parker – Corsham BW Primary School Headteacher</p> <p>Apologies: Cllr Brian Mathew (Wiltshire Council), Spencer Drinkwater (Wiltshire Council), Ros Griffiths (Wiltshire Council), Steve Abbott (Corsham TC)</p>			
<b>2.</b>	<b>Notes of last meeting</b>			
		The notes of the last meeting held on 4 <sup>th</sup> March 2021 were accepted as a true record.	Noted and agreed.	

3.	<b>Financial Position</b>		
		See Finance sheet. 2021/22 allocation is £10,819.00 (previous years £10,951.00). 2020/21 underspend was £31,785.91 and the current commitments total £33,400.00 giving a remaining budget of £15,554.91.	Noted and agreed.
4.	<b>Top 5 Priority Schemes</b>		
a)	<p><b><u>Issue 6682</u></b></p> <p>Bridge between Lacock and Bowden Hill.</p>	<p>Site meeting held on 6<sup>th</sup> August 2019 with KD and Lacock Parish Council. Issues relating to pedestrian safety on the bridge were discussed and subsequent response sent to Lacock Parish Council detailing points considered and suggested possible solution. After group discussion Lacock PC request a reduction in speed limit near the bridge. Group agreed funding £2,500 for assessment. Lacock PC confirmed 25% contribution.</p> <p>Assessment complete. Design plan attached with a cost estimate of approximately £7,000 (CATG = £5,250) (25% = £1,750) for installation of revised speed limit. Group agreed funding for implementation. Lacock PC confirmed contribution. Legal documents with Traffic Regulation Order team for processing.</p> <p>Consultation period complete, no objections received therefore progress to implementation.</p> <p>Works order submitted with implementation date if 9<sup>th</sup> August 2021 for completion.</p>	<p><b><u>ACTION</u></b></p> <p>Remove from priority list into other priorities until works are complete.</p> <p>KD</p>

<p>b)</p>	<p><b><u>Issue 7043</u></b></p> <p>High Street, Lacock – High St/West St request for junction modifications.</p>	<p>Topographical survey has now been received and design work is underway to determine whether a mini roundabout is a workable solution at this location.</p> <p>At November group agreed funding of £5k for further design work, subject to Lacock PC confirmation of 25% contribution of £1250. Lacock PC have carried out consultation and attended meeting with KD in Jan 2020 to discuss alterations to the proposal. Subsequently see attached revised proposal for discussion at meeting.</p> <p>Lacock PC confirmed they have undertaken local consultation all of which was supportive of the proposal and therefore wish to proceed with further design work. PW raised concerns over the proposal and whether the National Trust had made comments. Lacock PC confirmed they were consulted and responded outside of the consultation period with objection to the proposal. BA confirmed support for the proposal. Lacock PC explained this is the first step in improving safety around the village. Group agreed to move proposal forward. Lacock PC confirmed contribution. PW expressed reservations for the project referring to the current consultation on Melksham Bypass and whether this will alleviate the traffic issues in Lacock village adequately. BA and LPC confirmed this is a separate issue relating to achieving formality of right of way at this junction and in turn slow traffic and improve safety. It is not believed the proposed bypass will make a significant difference to this site and what is trying to be achieved here.</p> <p>Drainage survey complete. Street Lighting survey complete. Lacock Parish Council to review and consult locally on lighting design. Currently, the deadline for substantive bids to be submitted is September 2021. Consider CATG/LPC contributions ready for bid process.</p>	<p><b><u>DISCUSSION</u></b></p> <p>LPC &amp; KD discussed the street lighting options and confirmed overall scheme costs with the group. Group agreed contribution of £1,000 towards scheme.</p> <p><b><u>ACTIONS</u></b></p> <p>Confirm whether to have a Stage 1 RSA carried out at this point regarding the minimal lighting option.</p> <p>Carry out further local consultation including street lighting options.</p> <p>Confirm contribution towards scheme ready for substantive bid process.</p>	<p>LPC</p> <p>LPC</p> <p>LPC</p>
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<p>c)</p>	<p><b>Issue 6886</b> A4 and Cross Keys Road junction. Request for reduction in speed limit.</p>	<p>Cost estimate for speed limit assessments is £2,500. This issue to be put on hold until the improvement works due to take place in the summer are complete. Corsham TC did confirm support &amp; 25% contribution for assessment. Cross Keys construction project now finished. Group agreed funding for assessment. Corsham TC confirmed 25% contribution.</p> <p>The speed limit assessment is currently in progress with Atkins, however, there has been a delay in completing all of the analysis due to Covid-19 restrictions. Atkins are looking at a safe method to undertake journey time surveys which requires risk assessment approval. If approved they anticipate carrying out rest of assessment during December.</p> <p>SA raised concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting speed limit. Request for information on whether environmental impact assessment is carried out as part of the assessment. Group agreed to fund implementation with estimate of £7,000 (CATG £5,250). Subject to Corsham TC confirming 25% contribution of £1,750.</p> <p>Further discussions with Corsham TC since the last meeting. To be discussed at the meeting.</p>	<p><b>DISCUSSION</b> Corsham TC confirmed they want the speed limit reduced to 40mph. They will be taking this issue to full council later in July. HB raised concerns about assessment recommendation. Once Corsham TC full council has met further correspondence will be submitted in due course.</p> <p>JW asked a process related question. KD confirmed if Corsham TC convince the rest of the group Councilors that a 40mph speed limit should be imposed, this will have to be escalated to the Head of Highways and Asset management.</p>	
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<p>d)</p>	<p><b><u>5-20-4 / 5-20-6 (previously Issue 6876)</u></b></p> <p>Request for 20mph speed limit on residential streets around Corsham.</p>	<p>Cost estimate for speed limit assessments is £2,500. 25% contribution of £625. Corsham TC have now submitted plans for Corsham and Neston to be assessed. Group agreed funding. Corsham TC confirmed contribution.</p> <p>20mph speed limit assessment is in progress, however we are currently waiting to carry out the data collection/traffic surveys until the national restrictions surrounding Covid-19 are relaxed in order to get a true reading of 'normal' traffic speeds for the assessment. KD/JW discussed traffic surveys in January 2021 and agreed due to latest Covid-19 national lockdown to defer this work until the restrictions are eased and traffic returns to normal volumes.</p> <p>Assessment to be carried out as soon as possible. Currently, the timeframe is for traffic surveys to be undertaken over summer period and reports to be finalised in the autumn.</p>	<p><b><u>DISCUSSION</u></b> Corsham TC commented they would prefer surveys to be completed outside of school summer holiday. KD will request this to be considered.</p> <p><b><u>ACTION</u></b> Forward plans to Cllr Derek Walters regarding extent of survey.</p>	<p>KD</p>
<p>e)</p>	<p><b><u>5-19-2 (previously issue No 7105)</u></b></p> <p>Pickwick Road/Newlands Road Pedestrian Crossing.</p>	<p>Proposal plan attached to end of agenda. Estimate £700 (CATG: £525, 25% contribution: £175). Corsham TC asked for clarification on the proposed location of the warning sign. KD explained it was the most visible position with sufficient space to erect this sign. Group approved the funding proposal to installation. Corsham TC confirmed contribution.</p> <p>Work ready to implement and will be completed on site as soon as possible in the new financial year.</p> <p>Works order submitted and implementation is imminent.</p>	<p><b><u>ACTION</u></b> Remove from priority list into other priorities until works are complete.</p>	<p>KD</p>

f)	<p><b><u>Issue 5818</u></b> <b><u>Issue 6364</u></b></p> <p>Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange &amp; Purleigh Road.</p>	<p>Monitor parking issues as the developments on Park Lane progress and collate data received from local residents on the inappropriate parking at this location. Group agreed to leave on agenda and continue to monitor until developments have been completed. RH raised potential future issue with increased on street parking due to one unit wanting a change of use. New regulations allow for this without a requirement to apply or impose conditions, therefore this may lead to further parking issues at this location. DA confirmed patching sites have been submitted and are in hand. Group agreed to leave on the agenda for now and monitor.</p> <p>JW commented that most of the development is now complete and so now would be a good time to review this issue. Group agreed to take a holistic approach and revisit this issue.</p> <p>Site visit undertaken in June 2021. Options to be discussed at the meeting.</p>	<p><b><u>DISCUSSION</u></b> HB and AC confirmed the parking issue has become increasingly worse in the last few weeks.</p> <p><b><u>ACTIONS</u></b> Conduct further site visits to monitor parking situation.</p> <p>Collect photographic evident when visiting this area.</p>	<p>SD</p> <p>GW</p>
g)	<p><b><u>5-19-9</u></b></p> <p>Freestone Way, Corsham – position of bus stop.</p>	<p>Corsham TC confirm support for consideration of 3 bus stops along this route. Request review of surface type and use of grasscrete instead of tarmac to fit in with surroundings. Group agreed to allocate £2,000 for now.</p> <p>Site visit undertaken in June 2021. See attached proposals which have been sent to Corsham TC and Passenger Transport (PT) for comments. Cost estimate for each site is in the region of £3,000 (depending on the quote for Grasscrete yet to be received). If agreed not to replace the existing kerbs for bus stop kerbs and simply have a hard-standing area the costs will be reduced. PT can erect flag signs on nearby lamp columns to reduce additional street furniture.</p>	<p><b><u>DISCUSSION</u></b> KD commented that without installing kassel bus stop kerbs the price will decrease by approx. half.</p> <p><b><u>ACTIONS</u></b> Confirm support and contribution after P&amp;A meeting. Group agreed funding if CTC confirm cheaper option &amp; contribution.</p> <p>Request Passenger Transport erect flag signs on lamp columns at each site.</p> <p>Send example kerbs to CTC.</p>	<p>CTC</p> <p>KD</p> <p>KD</p>

<p>h)</p>	<p><b><u>5-20-5</u></b> Memorial Garden, Market Place, Colerne</p>	<p>Colerne PC have improved disabled access to the Memorial Gardens and are now requesting a dropped kerb and bus stop hard standing area.</p> <p>Group agreed to move to top priority when resources are available. Site visit with Colerne PC to be undertaken once Covid-19 national lockdown restrictions are eased.</p> <p>Site meeting undertaken in May 2021. Please see attached proposal plan, the cost estimate is in the region of £3,200 (CATG: £2,400. 25% contribution: £800).</p>	<p><b><u>DISCUSSION</u></b> Colerne PC have a meeting next week where this will be discussed. All agreed to fund the scheme if Colerne agree and confirm contribution. Colerne to install heritage lighting at own expense, coordinate with Wiltshire Council to implement.</p> <p><b><u>ACTION</u></b> Confirm contribution &amp; time scale for heritage lighting.</p>	<p>Colerne PC</p>
<p>i)</p>	<p><b><u>5-20-8</u></b> Leafy Lane, Rudloe, Box</p>	<p>Referred to previous proposal submitted 2/3 years ago. Group agreed to revisit this issue and move to top priority when resources are available. BA arranged virtual meeting to discuss issues held on 11/01/21. Site visit undertaken by KD to assess the site further. To be discussed at the meeting. Discussed previous proposal and information on this project so far. Box PC confirmed they are supportive of the issue. BA requested additional coloured surfacing to the proposal. Highway officers discussed the pros/cons to this element on the maintenance side of things. Group agreed to allocate £1,000 for now.</p> <p>Proposal plan attached and updated estimate sent to Box PC for review in May 2021. Cost in the region of £3,800 (CATG: £2,850. 25% contribution: £950)</p> <p>Box PC email 15/6/21 – requested the CATG put this scheme on hold until further options have been considered.</p>	<p><b><u>DISCUSSION</u></b> Box PC confirmed this should be put on hold while they are considering other options.</p> <p><b><u>ACTIONS</u></b> Remove from priority list and move to other priorities. SSE fence obstructing visibility Cllr Walters agreed to meet PC on site to discuss further.</p>	<p>KD DW</p>



5.	<b>Other Priority Schemes</b>		
a)	<p><b><u>Issue 6829</u></b></p> <p>Lacock village – restriction for tourist coach restriction.</p>	<p>Preliminary design sent to Lacock Parish Council for consideration. The estimated costs of this scheme including data collection surveys before and after to analyse success of signing scheme is in the region of £6,000. A 25% contribution would be £1,500. Lacock PC confirmed they do not support this proposal. Subsequently withdrawn and issue removed from priority list. Lacock PC to escalate the issue at strategic level. Group agreed to leave on agenda for now.</p> <p>Lacock PC explained they have written to Western Gateway regarding the impact Melksham bypass will have on the village and coaches. Requests for strategic plan made to Cllr Wayman and MP Michelle Donelan. It was also suggested to contact Cllr Philip Whitehead – Leader of Wiltshire Council to highlight these issues further. No further action currently.</p>	<p><b><u>DISCUSSION</u></b></p> <p>Leave on agenda for now and monitor. Melksham Bypass route selection process might have an impact on this issue in the future.</p>

<p>b)</p>	<p><b>5-20-2</b> Lacock Road, Corsham – verge deterioration, request for footway/kerbing installation.</p>	<p>Request for new footway and kerb line along Lacock Road on the southern side for the extent of the properties.</p> <p>PW explained the issues with parents parking on the double yellow lines and issues being cause by the muddy verge for residents. A footway along the south side of Lacock Road has been looked at before through TAOSJ in 2010 and 2015 but was not recommended due to large scale drainage works and relocation of utilities. It was felt this solution would also encourage more parents to drive and park if there was a footway introduced.</p> <p>GW confirmed road markings are in place and visible. KD has requested targeted enforcement by Parking Services team at school times. Ball park figure supplied to Corsham TC for kerbing works. In the region of £20,000 – £25,000. Concerns over safety and parking issues surrounding the school. Request for investigation into school keep clear markings, no loading restriction. Possible scheme for future substantive bid funding. Group agreed to allocate £2,000 for now</p> <p>Site visit undertaken in June 2021 and discussed with David Arnup. Utility identification and gully clearing work to be carried out prior to finalising any design or cost estimate for this project.</p>	<p><b>ACTIONS</b> Carry out gully clearing and utility identification.</p> <p>Look at scheme viability/costs after drainage system and utilities are established.</p>	<p>DA</p> <p>KD</p>
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<p>c)</p>	<p><b>5-21-1</b> Notton Lane/Chequers Hill junction with A4, Corsham</p>	<p>Corsham Court Estate are concerned about vehicles being parked immediately in front of the gated entrance to the lower estate field despite a warning notice. Cars regularly park here to access the footpaths in the park, and this is preventing access to check on and feed the sheep. Matters are expected to get worse because WC has just resurfaced the verge area by the gate making parking easier.</p> <p>Request for two small bollards, one either side of the gate, which will allow farm vehicles to access the field but deter parking across the gate. Corsham TC support this issue on the basis that Corsham Estate allocate 50% of funding. Design and estimate to be completed when resources allow this issue to reach top priority list.</p>	<p><b>DISCUSSION</b> JW contacted estate regarding contribution but waiting for cost estimate before confirming. After meeting Cllr Walters confirmed with Corsham Estate this is no longer an issue as the problem is intermittent and can be resolved by placing cones when access is required.</p> <p><b>ACTION</b> Remove and close.</p>	<p>KD</p>
<p>d)</p>	<p><b>5-21-2</b> B3109 Bradford Road, Rudloe</p>	<p>Request for a safe crossing to be installed, for example a formal signal-controlled crossing. Box PC raised concerns over residents of Redcliffe development on journeys to school. Gap in footway not allowing practical use of new Toucan crossing from this location. The Parish Council requests that the speed limit on the B3109 be reduced from 50 mph to 30 mph on the stretch of the road going from the mini fiveways junction at the top of Westwells Road, past the housing development and the access to Corsham Primary School. The Parish Council would also request a reduction to 20 mph at school opening and closing.</p> <p>As specified in DfT circular 01/13 Setting Local Speed Limits, speed limits should not be used to attempt to solve an isolated issue, the provision of adequate footways in rural locations is a more effective way to improve pedestrian safety than lowering the speed limit over a short distance. The Bellway site plan shows a footway link east of the Dickens Gate development connecting with Skynet Drive. Once this is constructed it is suggested this route is promoted for a safer route to school. Discuss option of substantive bid for a footway from the eastern development to link with toucan crossing. Topographical survey required to progress.</p>	<p><b>DISCUSSION</b> Cllr Walters expressed concerns relating to the speed limit and highlighted concerns over whether this issue is being fully addressed. Box PC commented they are unhappy about position of toucan crossing requesting a site meeting. Headteacher proposes reduction in speed limit with option for flashing 20mph advisory speed limit.</p> <p>Cllr Hopkinson gave a comprehensive background on the toucan crossing connection with Skynet Drive and reasoning behind it in relation to the development.</p> <p>All agreed this should be a top priority when space is available. Full discussion on solutions at that time.</p>	

<p>e)</p>	<p><b><u>5-21-3</u></b> Pool Green / Elley Green junction, Neston, Corsham</p>	<p>Concerns over pedestrian safety as no footpath at this junction and visibility is limited. Parents do not like walking this section with buggies and young children as do not feel safe as there is no proper footpath and traffic does not slow down to turn into junction. This road is busy at school times and with a bus route.</p> <p>Preschool numbers have increased due to closure of Cotswold Centre and new housing meaning more pedestrians using this route. Pedestrian movements in this area are difficult due to limited visibility at this junction and lack of footway. Corsham TC support this issue and agree to fund any survey work plus 25% towards implementation up to £5,000. Group supports issue.</p> <p>Design and estimate to be completed when resources allow this issue to reach top priority list.</p>	<p><b><u>DISCUSSION</u></b> All agreed to leave this issue on the agenda until space on priority list becomes available.</p>	
<p>f)</p>	<p><b><u>5-21-4</u></b> Prospect, Box</p>	<p>Concerns regarding the danger to horse riders along this route. Request for horse warning signs to raise awareness of potential danger.</p> <p>Box PC actioned with collecting data evidence to present at this meeting.</p>	<p><b><u>DISCUSSION</u></b> Box PC confirmed no evidence has been collected yet.</p> <p><b><u>ACTION</u></b> Collect evidence for next meeting.</p>	<p>Box PC</p>
<p>g)</p>	<p><b><u>5-21-6</u></b> Boxfields Road crossroads junction with White Ennox Lane</p>	<p>The Parish Council request that a crossroads warning sign be erected on Boxfields Road in advance of this junction to reduce the danger of farm vehicles using this junction.</p> <p>Box PC actioned with collecting data evidence to present at this meeting.</p>	<p><b><u>DISCUSSION</u></b> Box PC contacted agricultural contractor who confirmed approx. 12 tractors a day exiting junction.</p> <p><b><u>ACTIONS</u></b> Send information to KD.</p>	<p>Box PC</p>

h)	<p><b><u>5-21-8</u></b> Ogbourne, off the High Street, Colerne</p>	<p>Ogbourne is a cul-de-sac off High Street. The first part is adopted highway but there is an unadopted section servicing 5 dwellings. Delivery vehicles are driving into the lane and causing damage to walls and residents' cars because there is nowhere to turn around.</p> <p>Request for signing to discourage commercial vehicles from entering the lane.</p> <p>Colerne PC actioned with collecting data evidence to present at this meeting.</p>	<p><b><u>DISCUSSION</u></b> Colerne PC confirmed no further incidents since this issue was raised. Leave on agenda but all agreed no further action for now.</p>	
i)	<p><b><u>5-21-9</u></b> Fosse Way / Bath Road junction, Colerne</p>	<p>Concerns over vehicle accidents along this route and around the bend. Requests for a review of signing along this route, in particular speed limit signing and reduction to 50mph.</p> <p>Colerne PC and BM commented on safety concerns along this route and request a signing review. Group agreed with issue and suggest a review is carried out when priority list and resource permits.</p>	<p><b><u>DISCUSSION</u></b> All agreed to leave this issue on the agenda until space on priority list becomes available.</p>	
j)	<p><b><u>5-21-10</u></b> A350 Lacock, Lackham roundabout to proposed Melksham Bypass location</p>	<p>Lacock Parish Council request that a survey is carried out of the A350 and its junctions from Lackham roundabout to the location of the junction with the proposed Melksham bypass to ensure compliance with appropriate standards and are fit for the purpose of carrying the projected increased traffic volumes.</p> <p>Lacock PC and Notton resident outlined issue along this route as well as future concerns when the Chippenham duelling project and Melksham Bypass is complete. Group agreed this is not an issue the CATG have capability to resolve as it requires a more strategic approach.</p> <p>KD contacted the major projects team, the response is attached to end of this agenda. The response has been shared with Lacock Parish Council and Wiltshire Councillor.</p>	<p><b><u>DISCUSSION</u></b> LPC expressed concerns over this section of A350 being fit for purpose. All agreed this is beyond the scope of CATG.</p> <p><b><u>ACTIONS</u></b> Pursue issue directly with Highways Provide Cllr Walters with contact for Major Projects team. Remove and close.</p>	<p>LPC/DW KD KD</p>

6.	<b>New Requests / Issues</b>		
a)	<p><b><u>5-21-11</u></b> Colerne, Quarry Lane/Forrester Green - footway</p>	<p>Request for new footway on south east side of Forrester Green at its junction with Quarry Lane immediately opposite Colerne Primary School. Cllr Mathew received request from resident for footway across small area of the verge to allow pedestrian and mobility scooter users to have easier access to Quarry Lane.</p> <p>To be discussed at the meeting.</p>	<p><b><u>DISCUSSION</u></b> DA confirmed footway funding is for maintaining existing not new infrastructure projects. All agreed to close and remove. Colerne PC to liaise with Cllr Mathew accordingly.</p> <p><b><u>ACTION</u></b> Remove and close Inform original requester</p> <p>KD Colerne PC</p>
b)	<p><b><u>5-21-12</u></b> Corsham Park Lane - Speed limit</p>	<p>The Town Council has received a number of comments from residents in the new developments off Park Lane about the need to reduce the speed limit at the western end of the road. At present Park Lane has a 30mph limit from its junction with the A4 to the Peel Circus turning. The area from Peel Circus to Westwells Road is a 40mph limit. It could be argued that the nature of the road has changed (following the building and occupancy of the new housing) and that a 40mph limit might no longer be appropriate. This is especially true for the section between Peel Circus and Hudswell Lane.</p> <p>To be discussed at the meeting.</p>	<p><b><u>DISCUSSION</u></b> All agreed to leave this issue on the agenda until space on priority list becomes available.</p>

c)	<p><b><u>5-21-13</u></b> Gastard, Velley Hill - speeding</p>	<p>Residents concerned over speeding traffic on Velley Road, Corsham causing safety issues for residents, visitors and horse riders in the village. Request for physical traffic calming measures to be introduced to slow the traffic down.</p> <p>To be discussed at the meeting.</p>	<p><b><u>DISCUSSION</u></b> Cllr Walters agreed to progress this issue outside the CATG via SID deployment. All agreed to remove and close.</p> <p><b><u>ACTION</u></b> Remove and close Inform original requester</p>	<p>KD CTC</p>
d)	<p><b><u>5-21-14</u></b> Corsham, A4 Pickwick junction with Middlewick Lane</p>	<p>Residents concerned about safety in crossing the A4 at Pickwick in the vicinity of Middlewick Lane. There is current no formal crossing and many dog walkers, parents with children and joggers cross at this location. Traffic is speeding through the village in excess of the 30mph speed limit. Request for signal-controlled crossing.</p> <p>To be discussed at the meeting.</p>	<p><b><u>DISCUSSION</u></b> All agreed to leave this issue on the agenda until space on priority list becomes available to investigate a pedestrian survey.</p>	
e)	<p><b><u>5-21-15</u></b> Corsham, Park Place Development – Groundstone Way</p>	<p>The end of Groundstone Way closest to Hartham Quarry is experiencing a number of vehicles attempting to get onto Bradford Road to which there is no access, including large HGVs following their satnav. Request for No through Road sign.</p> <p>To be discussed at the meeting.</p>	<p><b><u>DISCUSSION</u></b> KD confirmed this is not adopted highway. Cllr Walters suggest contacting Ordnance Survey to amend Sat Nav info.</p> <p><b><u>ACTIONS</u></b> Ordnance survey contact to HB Speak with section 38 inspector. Remove and close. Inform original requester.</p>	<p>DW GW KD CTC</p>

f)	<p><b><u>5-21-16</u></b> Corsham, Beechfield Road – Parking issues</p>	<p>Parking in the turning area behind 10-12 Beechfield Road is preventing access to the garages of these properties. Request for hatching in the area adjacent to the garages to prevent parking and allow residents access to their garages.</p> <p>To be discussed at the meeting.</p>	<p><b><u>ACTION</u></b> All agreed to leave on agenda for now and Cllr Hopkinson to contact Police regarding enforcement.</p>	RH
g)	<p><b><u>5-21-17</u></b> Corsham, Potley Lane – Congestion and speeding</p>	<p>Congestion and speeding on the stretch of Potley Lane between the Leafield Industrial Estate and Potley Bridge, especially the middle section where the carriageway becomes single lane due to on street parking. Request for speed reduction measures such as traffic calming/20mph speed limit. Possibly widening the carriageway through the narrow section if feasible.</p> <p>To be discussed at the meeting.</p>	<p><b><u>DISCUSSION</u></b> All agreed to leave this issue on the agenda until space on priority list becomes available.</p>	



7.	<b>AOB</b>		
	Highways Asset Management 5-year plan	<p>Please see below link to the Highways Asset Management 5-year maintenance plan from Wiltshire Council's website for your information:</p> <p>Scroll down to Wiltshire Highways Maintenance Plan Corsham 2021-2025</p> <p><a href="https://www.wiltshire.gov.uk/highways-asset-management">https://www.wiltshire.gov.uk/highways-asset-management</a></p> <p>Please address any queries to the relevant Area Highway Engineer.</p>	
8.			
	<b>Date of Next Meeting</b>	29 <sup>th</sup> September 2021 @ 14:00 via MS Teams	

## Corsham Community Area Transport Group

Highways Officer – Kate Davey

### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of **£13,179.91**

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding Implications

6.1 There are no safeguarding implications

### 7. Recommendations

**Corsham Area Board are asked to approve recommendations**

## Corsham CATG

### FINANCIAL SUMMARY

#### BUDGET 2021-22

£10,819.00	CATG Allocation 2021-22
	Previous years £10,951.00
£31,785.91	2020-21 Underspend

#### Contributions

Corsham Town Council - Park Lane Parking Restrictions	£0.00	Confirmed - on hold (£1000 TBA)
Lacock Parish Council - High St/West St mini roundabout design work	£1,250.00	Confirmed
Lacock Parish Council - bridge speed limit extension implementation	£1,750.00	Confirmed
Corsham Town Council - 20mph speed limit assessment	£625.00	Confirmed
Corsham Town Council - Pickwick Road Warning Sign	£175.00	Confirmed
Corsham Town Council - Cross Keys 50mph speed limit implementation	£1,750.00	TBC
Corsham Town Council - Freestone Way Bus Stops	£1,125.00	TBC cheaper option
Corsham Town Council - Lacock Road Kerbing & waiting restrictions		
Box Parish Council - Leafy Lane dropped kerb crossing point & signs		On hold at request of Box PC
Colerne, Market Place Memorial Garden dropped kerb and hard standing	£800.00	TBC

#### Total Budget

£50,079.91

#### Commitments

Corsham Park Lane parking options	£4,000	Estimate - on hold
Lacock High St/West St mini roundabout design work	£5,000	Estimate

#### New Schemes

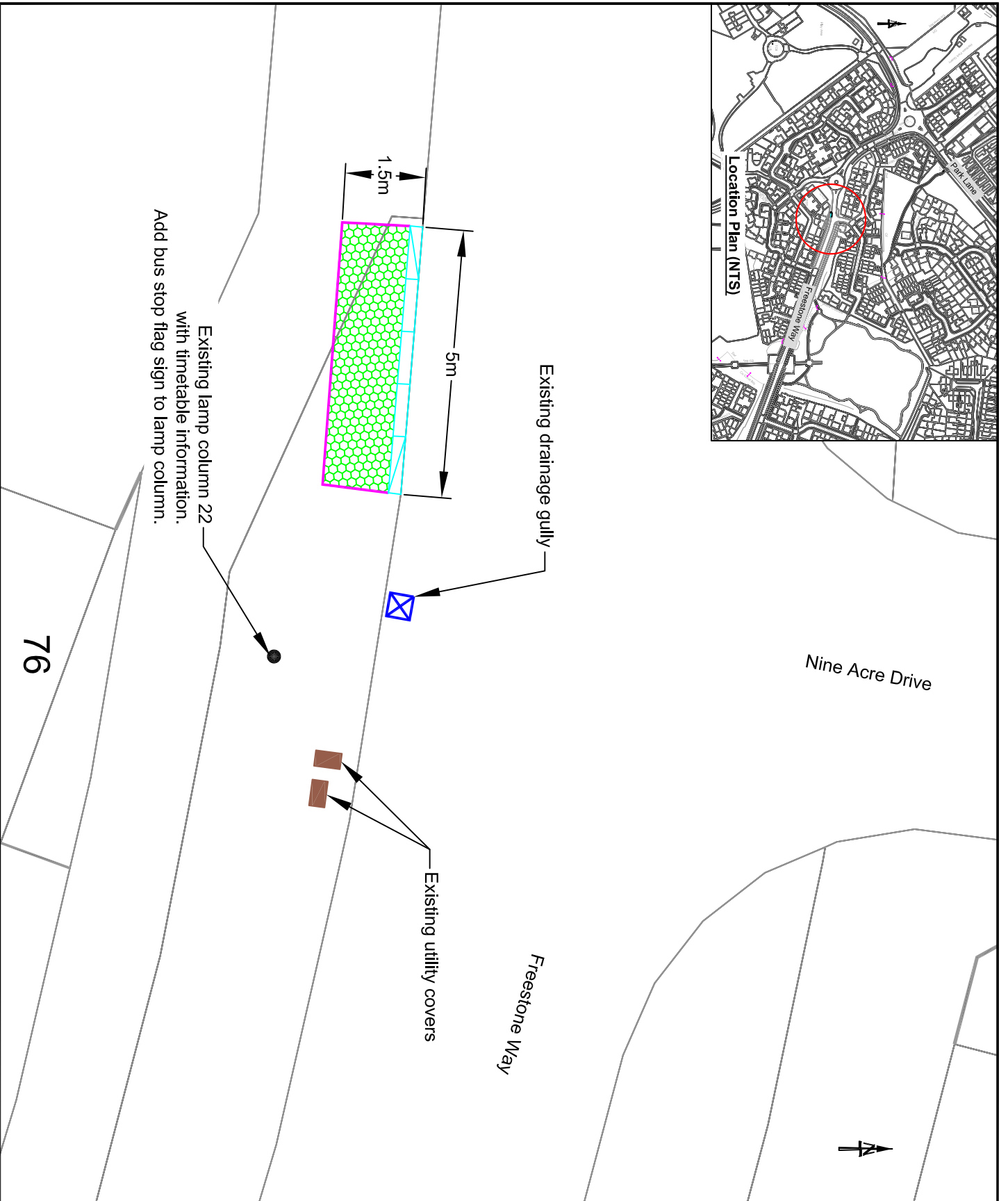
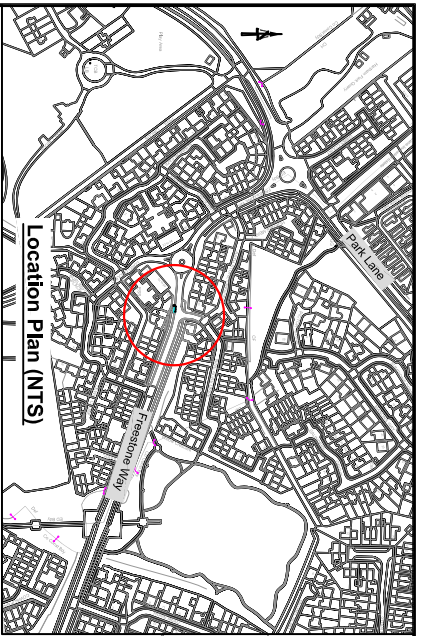
Lacock bridge pedestrian improvements - speed limit implementation	£7,000	Estimate
Corsham 20mph speed limit assessment	£2,500	Estimate
Corsham, Pickwick Road Warning Sign	£700	Estimate
Corsham, Cross Keys 50mph speed limit implementation	£7,000	Estimate
Corsham, Freestone Way bus stops	£4,500	Estimate for cheaper option
Corsham, Lacock Road kerbing & waiting restrictions	£2,000	Allocated March 2021
Box, Leafy Lane dropped kerb crossing point and signing		On hold at request of Box PC
Colerne, Market Place Memorial garden dropped kerb and hard standing	£3,200	Estimate
Lacock High St/West St mini roundabout substantive bid contribution	£1,000	CATG Contribution

**Total Spend / Commitments** £36,900.00

**Remaining Budget** £13,179.91







Existing lamp column 22  
with timetable information.  
Add bus stop flag sign to lamp column.

Existing drainage gully

Existing utility covers

Nine Acre Drive

Freestone Way

76

NOTES:



Grasscrete



Bus stop kerb



Pre-cast concrete edging

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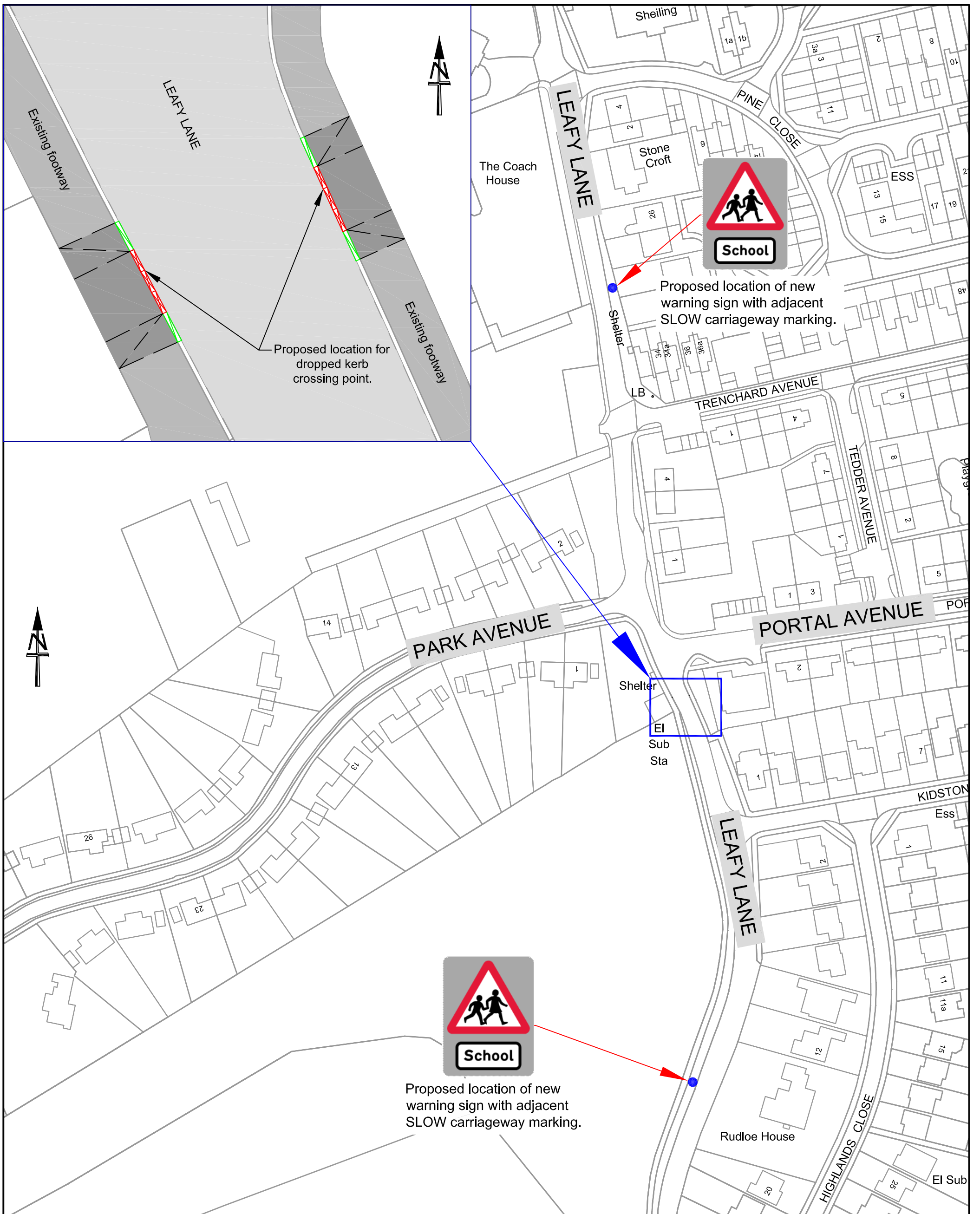
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REV	DATE	DRAWN/CHECKED	APPREV	DESCRIPTION
0	JUN/21	KAD	***	*** ORIGINAL

DRAWING PURPOSE:  
**PROPOSAL**

PROJECT:  
CORSHAM CATG SCHEME  
CORSHAM, FREESTONE WAY

DRAWING TITLE:  
LOCATION Z  
BUS STOP HARDSTANDING

SCALES:	NOT TO SCALE	SHEET SIZE:	A4
DRAWING NO.:	KAD/CORSHAM/001	REVISION:	0
FILE REF.:	C:\IT\Projects\Corsham\Corsham CATG\001\Drawings\KAD\CORSHAM/001\001\001.dwg		



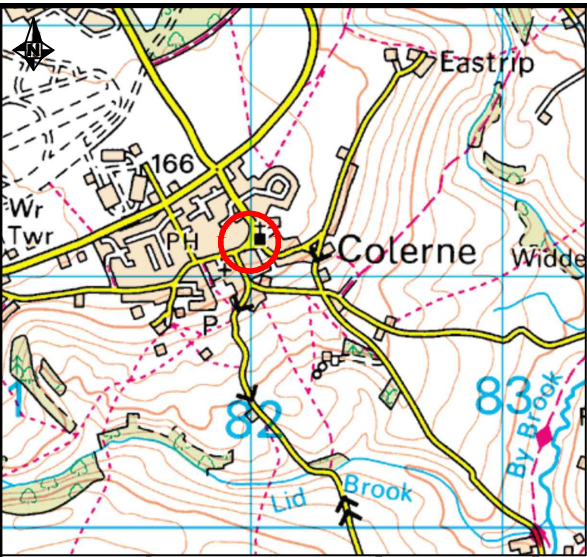
NOTES:

**Wiltshire Council**  
 Where everybody matters  
**Traffic & Network Management**  
 County Hall, Bythesea Road, Trowbridge  
 Wiltshire, BA14 8JD  
 Tel: 0300 4560100  
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O	27/04/18	K.A.D	D.M.T	D.M.T	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION
DRAWING PURPOSE: <b>PRELIM DESIGN</b>					

PROJECT: Corsham CATG Scheme Leafy Lane, Box		
DRAWING TITLE: Dropped Kerb Crossing Point PRELIM DESIGN		
SCALES:	NOT TO SCALE	SHEET SIZE: A3
DRAWING No.	KAD/CATG/BOX	REVISION: 0
FILE REF:	L:\TET\AB\Corsham\CATGschemes\LeafyLaneCorsham	



Footway/grasses area to be resurfaced  
Siding to carriageway required

New dropped kerbs re-use stone kerbs where possible (depends how they come out of ground) if not suitable new conservation kerbs to be used.

Existing bus shelter

Footway to be resurfaced to remove current trip hazard from change in surface levels.

Existing lamp column. Parish Council to confirm if they are changing it to an ornamental column and timeframe for that change.

Footway to be resurfaced to provide hard standing

Existing parking bays to be suspended for duration of works (5 days) to reduce the need for a full road closure.

NOTES:

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Traffic & Network Management

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O	5/21	SLD	KD	KD	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:

PRELIMINARY

PROJECT:

Colerne  
Market Cross

DRAWING TITLE:

Footway Improvements  
Preliminary Design

SCALES:	NOT TO SCALE	SHEET SIZE:	A4
DRAWING No.	2021-017/SLD/COLE/D001	REVISION:	0
FILE REF:	L/TET/CATG/Corsham		



### **A350 LACOCK – RESPONSE FROM MAJOR PROJECTS TEAM**

There are no plans to include the whole length of the A350 as it passes Lacock within the scope of the Melksham Bypass project. That said, limited sections to the south of Lacock and towards Beanacre may be included, and to the north of Lacock the immediate approach to Lackham Roundabout might be covered in the next potential phase of the Chippenham Bypass Dualling schemes.

Please note that in terms of the Melksham Bypass route, and indeed where it may tie back into the A350 north of Melksham / Beanacre, this has still to be established. We consulted on a variety of potential options between November 2020 and January 2021. The long list of route options is currently being reduced down to a shortlist which we anticipate consulting upon further later this summer. At this stage there is no certainty regarding the project route, and as such its extent is not confirmed.

I think it is highly unlikely that the route would, in anyway, affect the A350 / Notton junction, as none of the long list route options extended that far. As such I cannot see that this would be considered or included as part of the Melksham Bypass project scope. Dependent upon route choice, and the tie-in arrangements achievable, there is some potential that the southern A350 junction at Lacock might be affected. If so it is possible that the southern junction may be included in the bypass works ... but we are some way off being in a position to confirm this either way.

The development of the short list of route options and further consultation later this year should hopefully help establish the route, and once this is know we will be able to better understand and identify the scope of the project. Lacock Parish Council would be included in the next stage of consultations.

